

Pallets

When using Pallets to transport your freight, it is critical that the below guidelines are followed:

How to prepare and present pallets

Any Customer lodging on pallets should follow the below guidelines:

- 1 Pallet must not exceed allowable height – 1.6m. This includes the pallet.
- 2 Ensure all parcels are stable on pallets – big parcels are on the bottom and try not to have any gaps in the stack that will make them unstable. Product should not rock or sway once stacked.
- 3 Securing pallets – pallets must be secured by shrink-wrapping or strapping method approved by Australia Post.
- 4 Shrink-wrapping.
 - All pallets must be shrink wrapped a minimum 3 times
 - Shrink-wrapping must be connected to the bottom of the pallet.
- 5 Product must not extend beyond the perimeter of the pallet, (no parcels hanging over the actual pallet size).
- 6 Labelling of pallets:
 - Gross weight must be visible
 - Australia Post VISA labels must be used
 - VISA label should be on a minimum of 2 sides of the pallet (preferably all sides)
 - Date of lodgement must be clearly indicated on VISA labels.
Please use large font which is easily identifiable by our forklift drivers.



- 7 Sorting requirements for pallets – Any customer that has sorting in their contact must provide the same sorting break as they would if the product was in ULDs.
- 8 Same product type is preferred on pallets – this ensures the pallets can be stacked safely. Mixed product types on the same pallets will not be accepted unless arranged in advance with your lodgement facility.
- 9 Pallets must not exceed gross weight of 1000kg. This includes the pallet weight.
- 10 If satchels are being lodged please try and place them into boxes before stacking on pallet as this will ensure the pallet load is stable and safe.
- 11 Pallets must be in good condition.

Note

Australia Post's main method of carriage is a ULD. When ULDs cannot be supplied by Australia Post only then will Australia Post allow parcels to be lodged on pallets.