

Registered Post Imprint

A convenient way to securely send and track important items.



If you're sending a large volume of Registered Post articles, the Imprint service is a convenient way to do it.



Secure Delivery

Delivery officers will deliver the article to the address*, request a proof of identification to validate the recipient, and request a signature as proof of delivery.



Article Tracking **

Where available, you can track your articles through the delivery process.



Delivery Status Reporting

Registered Post Imprint customers with a 2D barcode on their article can opt in to receive delivery status reporting to track the delivery status of multiple articles. ***



Compensation for Loss or Damage

The Registered Post fee includes up to \$100 of compensation for the contents of the article if lost or damaged. #



Additional Options ^

- Delivery Confirmation – a return card with recipient's signature
- Person-to-Person – delivery to the addressee only ^^
- Extra Cover – increased cover for loss or damage ^^

How to use Registered Post Imprint

- Registered Post articles have a unique AP Article Id and a corresponding 2D barcode that enables specific details to be captured within each article.
- You print the Registered Post Imprint onto your own envelopes, using your unique barcode details (see Registered Post Imprint examples).
- You pay the Registered Post Imprint fee (which includes postage) when your Australia Post account is invoiced.

How to get started

Contact your Australia Post Account Manager, or email your request to rpimprint@auspost.com.au to get started using the Registered Post Imprint service.

Find out more

For more information about Registered Post Imprint, visit auspost.com.au/RegisteredPostImprint or for alternative prepaid options, visit auspost.com.au/RegisteredPost.

Registered Post Imprint examples

Plain envelope



Plain clear window faced envelope



The fine print

* If the recipient is not at home, the article will be taken to the nearest Post Office and a card will be left for the recipient to collect the article. If the address on the article is a PO Box Number, a card will be left for the recipient to pick up and sign for the article at the nearest Post Office. A return address is a condition of lodgement for all Registered Post articles.

** Registered Post Imprint customers are not guaranteed to receive scan events through the delivery process.

*** Delivery Status Reporting is only available to Registered Post Imprint customers where articles use 2D barcodes.

Articles containing bank notes or bullion are not covered by the Registered Post fee. Please see auspost.com.au/registeredpost for further details.

^^ Additional charges apply

^^ We'll deliver person-to-person articles to the addressee except where:

- The addressee is a minor (in that case we'll deliver it to a parent or guardian).
- The addressee has given us prior written authority to deliver the item to another nominated person.
- It's impractical for us to deliver to the addressee (at our discretion).

^^ Cover for loss or damage up to \$5,000. Visit <https://auspost.com.au/parcels-mail/optional-extras-domestic> for more information.