Sendin

Postage Meters Standard and Express Parcels Up to 5kg

Pay for postage as you need it

National flat rate postage for each speed and size category for items up to 5kg

National Flat rate postage determined by size category if using AP Packaging or by weight category if using Own Packaging

Manage your postage efficiently via the one payment channel

Receive a discounted rate on postage (up to 5.5% discount)*

Plus a 2.5%* rebate on the postage value every time your meter is reset

1. Buy satchels ahead of time or use own packaging
   Buy online at shop.auspost.com.au

2. Select the speed and size (AP Packaging) or weight (Own Packaging)
   All Flat Rate Satchels have a maximum weight of 5kg and are eligible for ‘If it Packs it Posts’ sized based on national flat rate pricing. If using Own Packaging flat rate postage is based on the items weight tier.

3. Apply postage meter imprint, Australia Post tracking label and Dangerous Goods declaration
   Tracking labels and Dangerous Goods declarations are available in bulk at no charge. They are available at a Post Office near you.

   Tip: Where possible place all labels within satchel sleeve for greater protection.

4. Add features: Signature on Delivery and/or Extra Cover
   Signature on Delivery and Extra Cover are optional features and can be purchased at a Post Office near you.

5. Lodge your parcel
   a. Over the counter; or
   b. in a street posting box; or
   c. arrange a pick up in select locations.

Using AP Packaging - Select size

S M L XL

Using Own Packaging - Select weight

5kg 1kg 3kg 5kg

If using Own Packaging for items up to 5kg National flat rate postage will be determined on weight category - Packed items weight is determined on actual or cubic weight - whichever is greater.

Contact your meter supplier for more information or visit auspost.com.au/postagemeters

*Prices and discounts are subject to change.**Next business day delivery is only available within the Express Post next business day delivery network. Visit auspost.com.au/expresspostnetwork for more details.**Our regular parcel service delivers in 2 or more business days. Delivery times will vary depending on lodgement and destination points. For more information on delivery times to your area, visit auspost.com.au/domesticdeliverytimes. Additional charges apply for pick-up services. Not available in all localities. The pick-up service provides parcel pick-up from the sender address and lodgement into the Australia Post delivery network. Subsequent parcel delivery will then occur based on the postage services you have purchased.
**SENDING**

**Postage Meters**

**Express Post Letters**

**Features**

Use your own envelopes

National flat rate postage for each size category

The ideal choice for delivery of your urgent letters and documents##

Guaranteed next business day delivery within the Express Post delivery network**

Plus a 2.5%^\(^{\text{**}}\) rebate on the postage value every time your meter is reset

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1. **Select the Express Post Letters service based on the size you want**

   - Small: Refer to current prepaid Express Post DL (110x220mm) window face envelope price
   - Medium: Refer to current prepaid Express Post C5 (162x229mm) envelope price
   - Large: Refer to current prepaid Express Post B4 (250x353mm) envelope price


2. **Apply postage meter imprint, Australia Post tracking label**

   Tracking labels are available in bulk at no charge. Collect from Post Office near you.

3. **Add features: Signature on Delivery and/or Extra Cover**

   Signature on Delivery and Extra Cover are optional features and can be purchased at a Post Office near you.

4. **Lodge your letter**

   a. Over the counter; or
   b. in a street posting box; or
   c. arrange a pick up in select locations.^

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Contact your meter supplier for more information or visit [auspost.com.au/postagemeters](http://auspost.com.au/postagemeters)

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##Documents only. Maximum thickness 20mm and maximum weight 500gm. **The national next business day Express Post network operates between all capital cities (except Darwin and in Perth CBD only) and some major centres. Visit auspost.com.au/ExpressPostNetwork for the current Express Post Prepaid envelope rates. **Prices and discounts are subject to change. ^Pick-up not available in all localities. The pickup service is not a courier service. We will pick up your envelopes from the address you’ve entered and send them through the Australia Post delivery network. Additional charges may apply for pickup service.