

Australia Post Corporation

Annual Compliance Report: (EPBC 2018/8275) Australia Post Parcel Facility Project, 133-169 Fairbairn Road, Sunshine West, Victoria (Years 1 - 4)

Compliance Report

Reference: APCY5_2018_8275_RPT001_online_submission[0]

A | 13 December 2024



This report takes into account the particular instructions and requirements of our client. It is not intended for and should not be relied upon by any third party and no responsibility is undertaken to any third party.

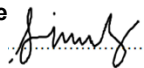


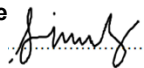


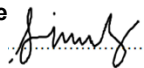


Job number 305393

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Document Verification

Project title Australia Post Corporation Compliance Report
Document title Compliance Report (EPBC 2018/8275): Australia Post Parcel Facility Project, 133-169 Fairbairn Road, Sunshine West, Victoria (Years 1 - 4)
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Revision	Date	Filename : APCY5_2018_8275_RPT001_online_submission[0]												
0	13/12/2024	Description Compliance Report (EPBC 2018/8275): Australia Post Parcel Facility Project, 133-169 Fairbairn Road, Sunshine West, Victoria (Years 1 - 4)												
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Issue Document Verification with Document



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1. Description of activities

Australia Post Corporation was granted approval under the *Environment Protection and Biodiversity Conservation Act 1991* (EPBC Act) for the Australia Post Parcel Facility Project at 133-169 Fairbairn Road, Sunshine West, 3020, Victoria (the Project).

The purpose of this document is to report on compliance with the conditions of the EPBC approval for the Project (EPBC 2018/8275) and to satisfy Condition 12 of that approval, which states:

The approval holder must prepare a compliance report for each 12 month period following the date of commencement of the action, or otherwise in accordance with an annual date that has been agreed to in writing by the Minister. The approval holder must:

- a. publish each compliance report on the website within 60 business days following the relevant 12 month period;*
- b. notify the Department by email that a compliance report has been published on the website within five business days of the date of publication;*
- c. keep all compliance reports publicly available on the website until this approval expires;*
- d. exclude or redact sensitive ecological data from compliance reports published on the website; and*
- e. where any sensitive ecological data has been excluded from the version published, submit the full compliance report to the Department within 5 business days of publication.*

The compliance reporting period for this report is for the years one through to four of the action starting from 24/9/2019 to 24/9/2024.


This report has been prepared on the 25/11/2024 to 13/12/2024, and in accordance with the *Annual Compliance Report Guidelines: Reporting under the Environment Protection and Biodiversity Conservation Act 1999* (DCCEEW 2023) and *Section 3.10: Reporting* from the Offset management plan (Biosis 2019).

Table 1: Summary of description of activities

Compliance report identifier	Detail of approved activity
EPBC number	2018/8275
Project name	Australia Post Parcel Facility Project
Approval holder	Australia Post Corporation 28 864 9705 79
The approved action	To construct and operate industrial warehouse facilities on 15.4 ha of land at the existing Melbourne Parcel Facility at 133-169 Fairbairn Road, Sunshine West, approximately 12 km west of Melbourne, Victoria [See EPBC Act referral 2018/8275]
Location of the project	113-169 Fairbairn Road, Sunshine West, 3020, Victoria
Person accepting responsibility for report – signed declaration	
Date of preparation of the report	13 December 2024

2. Declaration

Declaration of accuracy in making this declaration, I am aware that sections 490 and 491 of the Environment Protection and Biodiversity Conservation Act 1999 (Cth) (EPBC Act) make it an offence in certain circumstances to knowingly provide false or misleading information or documents. The offence is punishable on conviction by imprisonment or a fine, or both. I declare that all the information and documentation supporting this compliance report is true and correct in every particular. I am authorised to bind the approval holder to this declaration and that I have no knowledge of that authorisation being revoked at the time of making this declaration.

Signed  Andrew Meador (Mar 11, 2025 14:31 GMT+11)

Full name (please print) Andrew Meador

Position (please print) Head of Construction

Organisation (please print including ABN/ACN if applicable) AUSTRALIAN POSTAL CORPORATION.

Date 11/03/25 / /

3. Approvals conditions compliance table

Condition No./ Ref	Condition	Is the project compliant?	Evidence/Comments
Part A- Conditions specific to action			
1	The approval holder must not cause any impact to more than 12.06 hectares of habitat for the Golden Sun Moth	Compliant	Construction of the facility is complete, and impacts have not exceeded 12.06 hectares of habitat for Golden Sun Moth with evidence provided in Appendix A .
2	<p>Prior to commencement of the action, to compensate for the impact to Golden Sun Moth, the approval holder must:</p> <p>a. Execute a bond agreement with Trust for Nature to hold funds in trust for the purpose of managing the offset site. A copy of the signed bond agreement must be provided to the Department within 14 days following execution.</p> <p>b. Provide a sum of at least \$2,000,000 (excluding GST) to be held by Trust for Nature for the purpose of managing the offset site. Proof of the provision of funds into trust must be provided to the Department within 14 days of payment. Note: The bond sum specified at Condition 2.b. does not limit the amount required for the purpose of managing the offset site.</p>	Compliant	Executed Bond Agreement and confirmation of payment to Trust for Nature was emailed to Tyrie Starrs - A/g Director Victoria & Tasmania Assessments, Department of the Environment and Energy on 29th August 2019. Evidence provided to the Department.
3	Within 3 months of the execution of the bond agreement with Trust for Nature the approval holder must execute a credit trading agreement with Trust for Nature and the owner of the offset site. A copy of the signed credit trading agreement must be provided to the Department within 14 days of execution.	Partially Compliant	<p>Credit Trading Agreement between Australia Post Corporation, Trust For Nature (Victoria)(TfN) and Landowners was executed on 23/12/2019.</p> <p>The approval holder was non-compliant as confirmation of this executed agreement was issued to DCCEEW after 14 days.</p> <p>A copy of the signed credit trading agreement was provided to the Department in 2023.</p>

Condition No./ Ref	Condition	Is the project compliant?	Evidence/Comments
4	Within 9 months of the execution of the credit trading agreement the approval holder must provide written evidence to the Department that the signed Deed of Covenant has been registered on the title of the offset site.	Partially Compliant	<p>The Deed of Covenant registration was received by AusPost on the 8 September 2020. It was noted that there were some delays through the registration process beyond the control of AusPost.</p> <p>The Commonwealth was notified that the Deed of Covenant had been registered 2023 (after 9 months of execution of the credit trading agreement), that was served as a notice of registration with DCCEEW with the compliance letter. Evidence provided to DCCEEW</p>
5	Once the Deed of Covenant has been registered on the title of the offset site the approval holder must implement the offset management plan for the life of the approval.	Partially Compliant	<p>Compliance against the OMP management actions for Years 1 to 4 have been assessed in Section 5, Table 2, and Section 6, .</p> <p>The OMP has been implemented following the registration of the Deed of Covenant. Monitoring reports had been prepared by Landowner and submitted to TfN and AusPost. The monitoring reports had not been issued to DoEE (now Department of Climate Change, Energy, the Environment and Water (DCCEEW)).</p> <p>AusPost acknowledge their responsibility to provide reports from the offset management plan to DCCEEW, which have not yet been submitted. It is the intention of AusPost to provide offset monitoring reports to DCCEEW with the upcoming audit report to amend this compliance outcome.</p>
6	<p>Within 10 years of implementation of the offset management plan, the offset site must:</p> <ul style="list-style-type: none"> a. be dominated by high quality native vegetation (site condition score of at least 46/75); b. have vegetation cover, of which greater than 40% comprises a known food source for Golden Sun Moth; c. have inter-tussock space that is between 30% and 50% of total vegetation cover during the months October to January inclusive; and d. have a Golden Sun Moth stocking rate of 5-20 males per hectare. <p>The requirements of this condition must be assessed using protocols described in the offset management plan.</p>	Working towards	The strategies outlined in the offset management plans are being implemented to meeting all targets by Year 10. Evidence provided to the Department.
7	Once achieved, the requirements of condition 6 must be maintained for the duration of the approval.	Not applicable at this time.	Not applicable at this time.

Condition No./ Ref	Condition	Is the project compliant?	Evidence/Comments
Part B: Standard administrative conditions			
Notification of date of commencement of the action			
8	The approval holder must notify the Department in writing of the date of commencement of the action within 10 business days after the date of commencement of the action.	Warning notice (no further actions required)	DCCEEW issued a warning notice of the breach in Condition 8. DCCEEW had carefully considered the breach in conditions and served a warning notice and finalised the compliance matter relating to condition 8.
Compliance records			
9	The approval holder must maintain accurate and complete compliance records.	Compliant	Compliance records relating to the execution of the OMP have been completed with Annual monitoring reports provided each year by Landowners and TfN (Appendix B). Records relating to all other conditions are currently held by AusPost.
10	If the Department makes a request in writing, the approval holder must provide electronic copies of compliance records to the Department within the timeframe specified in the request. Note: Compliance records may be subject to audit by the Department or an independent auditor in accordance with section 458 of the EPBC Act, and or used to verify compliance with the conditions. Summaries of the result of an audit may be published on the Department's website or through the general media.	Compliant	DCCEEW made a Request for Information on 10 October 2023 in relation to confirmation of compliance with Conditions 8 and 12. The response to this request had been undertaken and AusPost is continuing liaising with DCCEEW to address queries.
11	The approval holder must ensure that any monitoring data (including sensitive ecological data), surveys, maps, and other spatial and metadata required under the offset management plan, is prepared in accordance with the Department's Guidelines for biological survey and mapped data (2018) and submitted electronically to the Department in accordance with the requirements of the offset management plan.	Partially compliant	Annual reports were prepared in accordance with the Department's Guidelines for biological survey and mapped data (2018). Annual reports were not submitted to DCCEEW within the appropriate timeframes as outlined in the OMP.
Annual compliance reporting			

Condition No./ Ref	Condition	Is the project compliant?	Evidence/Comments
12	<p>The approval holder must prepare a compliance report for each 12 month period following the date of commencement of the action, or otherwise in accordance with an annual date that has been agreed to in writing by the Minister. The approval holder must:</p> <ul style="list-style-type: none"> a. publish each compliance report on the website within 60 business days following the relevant 12 month period; b. notify the Department by email that a compliance report has been published on the website within five business days of the date of publication; c. keep all compliance reports publicly available on the website until this approval expires; d. exclude or redact sensitive ecological data from compliance reports published on the website; and e. where any sensitive ecological data has been excluded from the version published, submit the full compliance report to the Department within 5 business days of publication. 	Working towards	<p>Annual compliance reports had not been submitted for Years 1 -4 of the OMP.</p> <p>A warning notice had been issued by DCCEEW on 20 March 2024 as it was evident that the Annual Compliance Reports were not provided and published within the timeframes required by the approval. DCCEEW had carefully considered the breach in conditions and served a warning notice and finalised the compliance matter relating to condition 12.</p> <p>This Compliance Report meets the information requirements for the Years 1-4 compliance reporting. Moving forward, AusPost is aware that compliance reports will need to be submitted annually.</p>
Reporting non-compliance			
13	<p>The approval holder must notify the Department in writing of any: incident; non-compliance with the conditions; or non-compliance with the commitments made in the offset management plan. The notification must be given as soon as practicable, and no later than two business days after becoming aware of the incident or non-compliance. The notification must specify:</p> <ul style="list-style-type: none"> a) the condition which is or may be in breach; and b) a short description of the incident and/or non-compliance. 	Not-applicable	There has been no incident, non-compliance with the conditions, or non-compliance with the commitments made in the offset management plans, during the 4 year monitoring period.
14	<p>The approval holder must provide to the Department the details of any incident or non-compliance with the conditions or commitments made in the offset management plan as soon as practicable and no later than 10 business days after becoming aware of the incident or non-compliance, specifying:</p> <ul style="list-style-type: none"> any corrective action or investigation which the approval holder has already taken or intends to take in the immediate future; the potential impacts of the incident or non-compliance; and 	Not-applicable	There has been no incident or non-compliance with the conditions or commitments made in the offset management plans, during the monitoring period to date.

Condition No./ Ref	Condition	Is the project compliant?	Evidence/Comments
	the method and timing of any remedial action that will be undertaken by the approval holder.		
Independent audit			
15	The approval holder must ensure that independent audits of compliance with the conditions are conducted as requested in writing by the Minister.	Not applicable at this time	
16	For each independent audit, the approval holder must: provide the name and qualifications of the independent auditor and the draft audit criteria to the Department; only commence the independent audit once the audit criteria have been approved in writing by the Department; and submit an audit report to the Department within the timeframe specified in the approved audit criteria.	Not applicable at this time	
17	The approval holder must publish the audit report on the website within 10 business days of receiving the Department's approval of the audit report and keep the audit report published on the website until the end date of this approval.	Not applicable at this time	
Completion of the action			
18	Within 30 days after the completion of the action, the approval holder must notify the Department in writing and provide completion data.	Partially compliant.	Construction of the parcel facility was completed on 19 January 2021. The condition was non-compliant in that the Department was not notified in writing or provided with completion data within 30 days. DCCEEW was subsequently notified on the 15 March 2024.

4. Offset management plan requirements under approval condition

4.1 Offset management plan required under approval condition

Condition 5 of the EPBC approval requires that:

“Once the Deed of Covenant has been registered on the title of the offset site the approval holder must implement the offset management plan for the life of the approval.”

Based on the registration of the covenant on the title occurred on the 8 September 2020, the 10-year period of management of the offset site as outlined in the OMP commenced from that date. As at the time of publication, the OMP has completed Year 4 of implementation and commencing Year 5 actions.

The offset management plan outlines a number of management and reporting responsibilities applicable to the offset site (outlined in Table 2). Landowners are responsible for the ongoing management and monitoring of the site, however AusPost has overall responsibility to meet the conditions of the EPBC approval and OMP.

Table 2: Reporting schedule from OMP

Type of report	Responsibility	Timing	Reporting authority	Trigger	Compliance Met?	Evidence/Comments
Annual management actions report tabulates management actions completed within the offset area (Section 3.10 in OMP)	Offset site owner	Report to be completed by August 31 so information is available prior to spring monitoring	DoEE; TfN; AusPost	NA	Compliant.	Landowners have completed annual management action reports for Years 1, 2, 3 and 4. Reports were supplied to TfN prior to the 31 August of each year.
Annual monitoring report. Presents results of offset site monitoring activities (Section 3.10 in OMP).	Offset site owner	Annual monitoring to be completed in spring. Report to be completed by November 30 each year.	DoEE; TfN; AusPost	Completion of annual monitoring	Compliant.	Annual monitoring reports for Year 1, 2 and 3 have been completed. Year 4 is currently underway (phone correspondence with landowners and TfN). Reports completed in November, with the exception of Year 3 report that was completed in December/January.
Review of OMP (Section 3.12 OMP)	Approval holder (AusPost)	As required	DoEE; TfN	Significant environmental event causing widespread impact to habitat within the offset site e.g. wildfire.	NA	No significant environmental events have been recorded.
Grassy Woodland condition	Offset site owner	Annual monitoring to be completed in spring. Report to be completed by November 30 each year.	DoEE; TfN	NA	Compliant.	Annual monitoring reports for Year 1, 2 and 3 have been completed. Year 4 is currently underway (phone correspondence with landowners and TfN). Reports completed in November, with the exception of Year 3 report that was completed in December/January.

Type of report	Responsibility	Timing	Reporting authority	Trigger	Compliance Met?	Evidence/Comments
Golden Sun Moth population and habitat condition assessment	Offset site owner	Annual compliance report to DoEE	DoEE; TfN; AusPost	Baseline population information in 2019/20 flight season. Biennial during flight season thereafter. Completion of annual habitat assessment using 8 monitoring plots.	Compliant.	Baseline monitoring of Golden Sun Moth population completed at the end of 2018. Year 2 monitoring has been completed. Annual monitoring report of habitat condition assessment completed for Years 1-3.
Audit report (Section 3.11 in OMP)	Approval holder (AusPost)	End of year 1, 4, 8 and 10.	DoEE	Not Applicable	Partially compliant.	Year 1 audit report is currently outstanding. Arup will submit a Year 1 and Year 4 audit report concurrently with this Compliance Report.

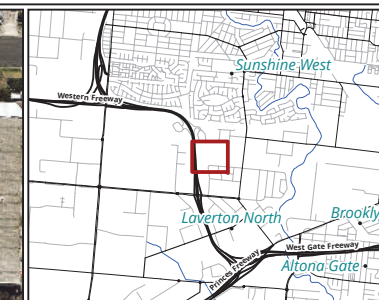
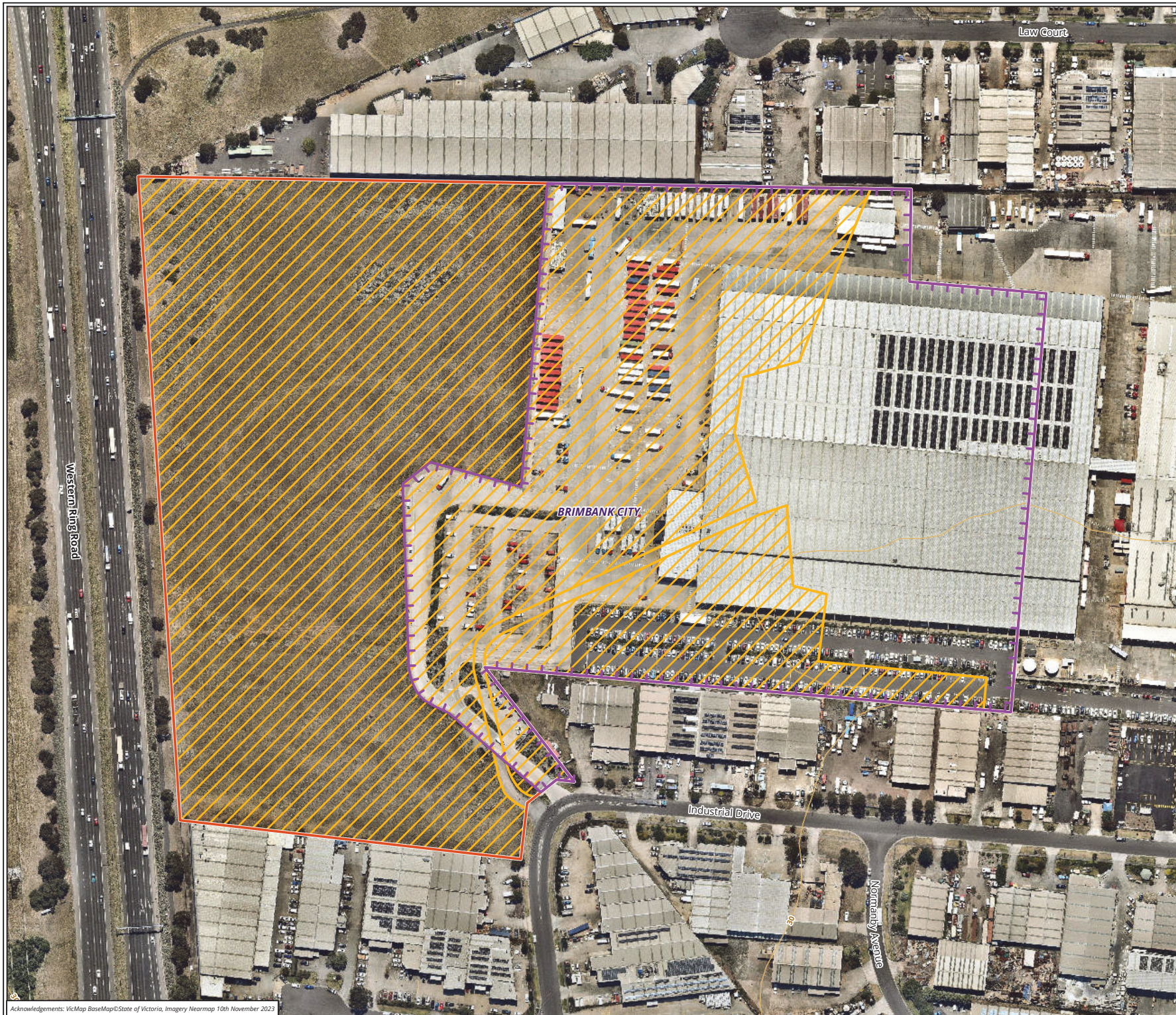
5. Recommended remediation actions and ongoing compliance

The following actions are to be undertaken to meet compliance under the EPBC approval conditions and reporting requirements under the OMP:

Table 3: Summary of EPBC approval conditions of compliance and actions to be taken

Condition	Compliance status	Management Action
Condition 3	Partially compliant	No further action required. The Credit Trading Agreement was submitted to DCCEEW after the specified time frame.
Condition 4	Partially compliant	No further action required. The Deed of Covenant registration was submitted to DCCEEW after the specified time frame.
Condition 5	Partially compliant	Current compliance report has monitoring reports attached with this submission.
Condition 9	Partially compliant	Current compliance report will serve as submission of annual compliance reporting for Years 1 to 4 to DCCEEW.
Condition 11	Partially compliant	Landowners to submit monitoring reports via the approval holder (AusPost) to DCCEEW two months prior to OMP anniversary date (8 September). AusPost to electronically submit monitoring data to DCCEEW.

Appendix A. Golden Sun Moth Impacts



Legend

- Study area
- Finished construction extent
- Golden Sun Moth habitat approved for removal EPBC 2018/8275

Condition 1 compliance



Metres
Scale: 1:2,000 @ A3
Coordinate System: GDA 1994 MGA Zone 55



Matter: 39566,
Date: 30 November 2023,
Prepared for: CE, Prepared by: SKM, Last edited by: smitchell
Layout: 39566_EPBC_Compliance
Project: P:\39500s\39566\Mapping\39566_AusPost_EPBC_compliance.aprx

Appendix B. Trust for Nature Year 1 compliance letter to landowners

Our Ref: C2107/KT



**TRUST FOR
NATURE**

Address 5/379 Collins Street
Melbourne VIC 3000, Australia
Phone +61 (0)3 8631 5888
Freecall 1800 99 99 33 (Aus only)
Email trustfornature@tfn.org.au
Web www.trustfornature.org.au
ABN 60 292 993 543

22 June 2021

Via email: [REDACTED]

Dear David & Robyn,

Native Vegetation Offset monitoring results for Year 1 - [REDACTED]

Thank you for the opportunity for [REDACTED] from Trust for Nature to visit your property on 3/5/2021. The purpose of this letter is to inform you of the outcomes of the monitoring for year 1 of your agreement and the discussions on the day.

Compliance status

I am pleased to inform you that to date you have met your Year 1 obligations under your agreement registered on [REDACTED]

Monitoring report and ongoing actions to continue to remain compliant

Please read the attached the monitoring report which is a record of the observations and discussions with [REDACTED] on the day. The monitoring report outlines what has been agreed upon by yourself and Trust for Nature to continue to achieve positive biodiversity outcomes within your site.

Any actions outlined in your monitoring report will need to be actioned and reported on as part of your reporting requirements to ensure you remain compliant with your agreement.

I note that the attached stewardship report lists some species of high threat herbaceous and grassy weeds with the action as unsatisfactory, however I note that this is the first year of your offset and you are actively working towards reducing the cover of the listed herbaceous and grassy weeds using a variety of control methods.

If you have any questions arising from your native vegetation management commitments, please contact me on [REDACTED] our Melbourne office on 03 8631 5888.

Yours Sincerely

[REDACTED]
Email: offsetsreporting@tfn.org.au

