#### auspost.com.au Fact sheet



## Introducing Express Post Saturday Delivery

# Everything your business needs to know

We've been listening to our customers – especially online sellers and buyers - and we know people are often not at home during the week to receive parcels.

That's why we are pleased to introduce our new Express Post Saturday Delivery service available on Express Post parcels<sup>\*</sup> at no extra cost.

Express Post Saturday Delivery is designed to help Australian businesses, like yours, provide its customers with even more delivery options and helps you differentiate your business from competitors who don't offer a Saturday Delivery option at the checkout.

#### What is Saturday Delivery?

Saturday Delivery is available on Express Post parcels which are sent on Friday before the cut-off time within the defined Express Post Saturday Delivery area within your State<sup>\*</sup>. The majority of deliveries will occur on Saturday between 9:00am and 1:00pm.

Parcels can be delivered to:

- Residential and business addresses
- 24/7 Parcel Lockers<sup>#</sup> accessible on Saturdays
- Post Offices and Business Hubs open on Saturdays.

#### Setting up Saturday Delivery in your online store

To offer Saturday Delivery, include it as a delivery option in your shopping cart. Add a link to **auspost.com.au/ saturdaydelivery** – and let customers know what post code you ship from so they can check if their delivery is being sent within the same State Express Post Saturday Delivery area.

Include a reference to the Express Post Saturday Delivery service conditions in your shipping information page, so it's clear what your customers need to consider before selecting this delivery option. Fact sheet

### How to send an Express Post parcel for Saturday Delivery

Once your shopping cart is setup and you receive a Saturday Delivery order you'll need to remember three things.



#### **Check delivery areas**

Check **here** for the post codes we deliver to in your State on a Saturday to make sure the parcel can be delivered.



#### Attach a Saturday Delivery sticker

Get your free Express Post Saturday Delivery stickers from participating Post Offices and Business Hubs, or by purchasing Express Post satchels in bulk at our Online Shop. Once you pay for the postage, simply apply a sticker to your parcel.



#### Send on Friday

Send your parcel on Friday by the cut-off time from a Post Office, Express Post street posting box or your prearranged pick-up, within the Express Post Saturday Delivery area<sup>\*</sup>.

\*Service conditions apply. Saturday Delivery is available for Express Post parcels delivered to and within the Saturday Delivery network. Parcel must be lodged on Friday before the lodgement closing time as indicated at the Post Office or on the Express Post street posting box, and meet the Express Post Saturday Delivery service conditions. Ask in store or visit **auspost.com.au/saturdaydelivery** for more details. # Parcel Locker terms and conditions apply. Collection time limits apply.