



# Postage Meters

## Flat Rate Satchels

### Pay for postage as you need it

- National flat rate postage for each speed and size category
- Manage your postage efficiently via the one payment channel
- Receive a discounted rate on satchel postage (up to 5.5% discount)\*
- Plus a 2.5%\* rebate on the postage value every time your meter is reset

### 1. Buy satchels ahead of time

Buy online at [shop.auspost.com.au](http://shop.auspost.com.au)



### 2. Select the speed and size



Next business day within the Express Post delivery network\*\*



2+ business days#

Small



500g

Medium



3kg

Large



5kg

### 3. Apply postage meter imprint, Australia Post tracking label and Dangerous Goods declaration

Tracking labels and Dangerous Goods declarations are available in bulk at no charge. They are available at a Post Office near you.

**Tip:** Where possible place all labels within satchel sleeve for greater protection.



### 4. Add features: Signature on Delivery and/or Extra Cover

Signature on Delivery and Extra Cover are optional features and can be purchased at a Post Office near you.



### 5. Lodge your parcel

- a. Over the counter; or
- b. in a street posting box; or
- c. arrange a pick up in select locations. ^

**i** Contact your meter supplier for more information or visit [auspost.com.au/postagemeters](http://auspost.com.au/postagemeters)

\*Prices and discounts are subject to change.

\*\*Next business day delivery is only available within the Express Post next business day delivery network. Visit [auspost.com.au/expresspostnetwork](http://auspost.com.au/expresspostnetwork) for more details.

#Our regular parcel service delivers in 2 or more business days. Delivery times will vary depending on lodgement and destination points. For more information on delivery times to your area, visit [auspost.com.au/domesticdeliverytimes](http://auspost.com.au/domesticdeliverytimes)

^Additional charges apply for pick-up services. Not available in all localities. The pick-up service provides parcel pick-up from the sender address and lodgement into the Australia Post delivery network. Subsequent parcel delivery will then occur based on the postage services you have purchased.



# Postage Meters

## Express Post Letters

- Use your own envelopes
- National flat rate postage for each size category
- The ideal choice for delivery of your urgent letters and documents##
- Guaranteed next business day delivery within the Express Post delivery network\*\*
- Plus a 2.5%^^ rebate on the postage value every time your meter is reset

### 1. Select the Express Post Letters service based on the size you want

#### Small

Refer to current prepaid Express Post DL (110x220mm) window face envelope price

#### Medium

Refer to current prepaid Express Post C5 (162x229mm) envelope price

#### Large

Refer to current prepaid Express Post B4 (250x353mm) envelope price

C6

DL

DLX

C5

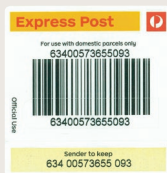
C4

B4

**i** Refer to [auspost.com.au/expresspostletters](https://auspost.com.au/expresspostletters) for the current Express Post Prepaid envelope rates.

### 2. Apply postage meter imprint and Australia Post tracking label

Tracking labels are available in bulk at no charge. Collect from Post Office near you.



### 3. Add features: Signature on Delivery and/or Extra Cover

Signature on Delivery and Extra Cover are optional features and can be purchased at a Post Office near you.



### 4. Lodge



a. Over the counter; or



b. In a yellow street posting box; or



c. Arrange a pick up in select locations.^

**i** Contact your meter supplier for more information or visit [auspost.com.au/postagemeters](https://auspost.com.au/postagemeters)

##Documents only. Maximum thickness 20mm and maximum weight 500gm.

\*\*The national next business day Express Post network operates between all capital cities (except Darwin and in Perth CBD only) and some major centres. Visit [auspost.com.au/ExpressPostNetwork](https://auspost.com.au/ExpressPostNetwork)

^^Prices and discounts are subject to change.

^Pick-up not available in all localities. The pickup service is not a courier service. We will pick up your envelopes from the address you've entered and send them through the Australia Post delivery network. Additional charges may apply for pickup service.