



# People of Post Grants

Guidelines 2026





## Important dates

**13 Jan – 9 Feb 2026** **Nominations open**  
Australia Post team members nominate a local not-for-profit organisation for a grant of up to \$2,000 to support a project that aligns to one or more of Australia Post's four strategic community focus areas

**17 Feb – 16 Mar 2026** **Applications open**  
Eligible nominated not-for-profits invited to submit their grant application

**May 2026** **Grant recipients announced**  
Nominators and applicants advised of the organisation's application outcome

**Book an interpreter or get 24-hour calling assistance.**

**Don't speak English?**  
Call us via Translating and Interpreting Service (TIS National), [tisnational.gov.au](https://tisnational.gov.au)

**Hearing or speech impaired?**  
Call us via the National Relay Service (NRS) [relayservice.gov.au](https://relayservice.gov.au)

**Email:** [grants@auspost.com.au](mailto:grants@auspost.com.au)

**Website:** [auspost.com.au/popgrants](https://auspost.com.au/popgrants)



Australia Post acknowledges the Traditional Custodians of the land on which we operate, live and gather as a team, and recognises their continuing connection to land, water and community. We pay respect to Elders past, present and emerging.

## About the People of Post Grants program

### Supporting a not-for-profit organisation making a difference in the community

The People of Post Grants program gives Australia Post team members the opportunity to nominate a local not-for-profit organisation they're passionate about for a grant of up to \$2,000. This initiative supports projects delivering impact in one or more of our four community strategy areas of focus:



\*See pages 9 and 10, and the Terms and Conditions for full eligibility criteria.

## How the program works

### Australia Post team member

Step 1	Contact the organisation you wish to support
Step 2	Complete the nomination form
Step 3	Watch your inbox

See page 4 for details

### Nominated organisation

Step 1	Receive an email inviting you to complete an application
Step 2	Complete the application form

See page 5 for details

## How Australia Post team members can nominate

### Step 1: Contact the organisation you wish to support

Check that the organisation is an eligible not-for-profit and has an eligible project.

If it does and would be happy to be nominated, ask for:

1. The name/description of the project that would benefit from a grant of up to \$2,000;
2. Details of the relevant contact at the organisation (phone and email); and
3. The organisation must have:
  - A valid Australian Business Number (ABN)
  - Not-for-profit status: If you're unsure whether the organisation is a not-for-profit, ask them.

Let the organisation know that, it will need to complete an online application form. The form will be shared via a link in an email from Australia Post inviting them to apply.

Check to see if you need to declare your relationship with the organisation you nominate under Australia Post's Group Conflicts of Interest Policy, which can be located on Isaac.

\* See pages 9 and 10, and the Terms and Conditions for full eligibility criteria.



### Step 2: Complete the online nomination form

Before you begin the nomination form you'll need:

- your contact details, including your email address (either work or personal)
- your manager's name and contact details
- Your APS/WFID number (if you have one)

A maximum of one eligible nomination per team member will be considered, and a maximum of one grant per nominated organisation may be awarded per year.

Complete the online nomination form at between **9.00am (AEDT) Tuesday 13 January 2026 and 11.59pm (AEDT) Monday 9 February 2026.**

### Step 3: Check your inbox

You will receive an email in February 2026 advising whether your nominated organisation is eligible and has progressed to the next stage.

If your nominated organisation has been invited to apply and was successful, it will be notified in May, along with the nominator.

We may reach out to you to confirm some details about your nomination, so keep an eye out for emails from [grants@auspost.com.au](mailto:grants@auspost.com.au), including in your junk or spam folders.





## How nominated organisations can apply

### Step 1: You've received an email inviting you to complete an application

Congratulations, your organisation has been nominated for an Australia Post People of Post Grant!

Make sure you read all the information in these Guidelines, including the eligibility criteria and the Terms & Conditions.

### Step 2: Complete the online application form

To be considered for a grant, you must complete and submit the online application form by **Monday 16 March 2026 (11:59pm AEDT)**.

Your email inviting you to apply includes the link to the online application form.

To complete the online application form, you'll need:

1. The name of the Australia Post team member who nominated you for the grant. (You'll find this in the original email we sent to you);
2. Your organisation's details, including your organisation's ABN;
3. A project contact from your organisation;
4. A description of your project, and how it will support your community;
5. Specific details about how your organisation will use the grant funds if successful; and
6. Bank account details (for depositing grant funds if awarded). This must be a bank account associated with your organisation - funds will not be deposited into an individual's bank account.

In completing an application, nominated organisations are required to accept these Guidelines, including the Terms & Conditions.

\* See pages 9 and 10, and the Terms and Conditions for full eligibility criteria.

Contact us at [grants@auspost.com.au](mailto:grants@auspost.com.au) if you need any assistance.

### Step 3: We'll stay in touch

The grant announcements will be made in May 2026.

Keep an eye out for emails from [grants@auspost.com.au](mailto:grants@auspost.com.au), including in your junk or spam folders.



## People of Post Grant recipients

Examples of projects which align to Australia Post's four community focus areas funded in 2025



Picture: Bunurong Elder Trish Neville from Aboriginal Learning and Earth Connections



### Literacy

**Organisation:** Grange Road Kindergarten

**Project:** Bunurong

**Amount funded:** \$2,000

**Nominator:** Amy Rieve, Senior Manager, Community Relations and Partnerships

*"It is really important for this project to the kindergarten because a big part of our philosophy is embedding Aboriginal and Torres Strait Islander perspectives in everything that we do."*

– **Chelsey Tregear**, Teacher, Educational Leader and Nominated Supervisor



### Mental health

**Organisation:** Rochester Community House

**Project:** Rochester Shed Flood Recovery

**Amount funded:** \$2,000

**Nominator:** Sally Harris, Retail, Brand & Marketing

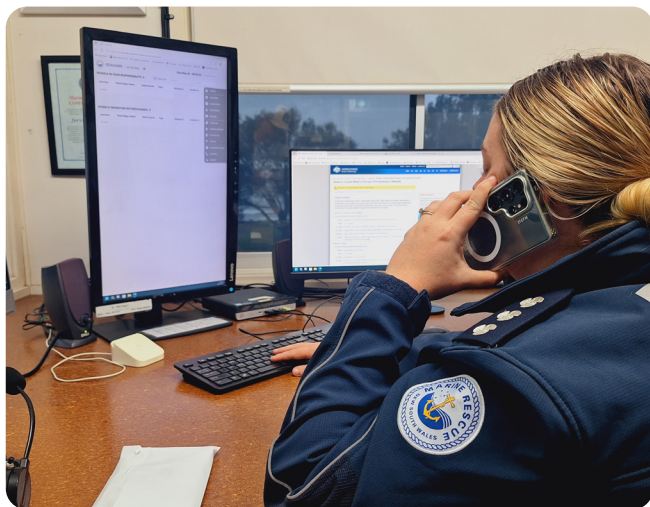
*"This grant has significantly assisted us to create a welcoming and inclusive Shed environment post the devastating October 2022 flood event. The Shed has modern tools that are fit for purpose, and is now able to connect with even more community groups."*

– **Larna Tarrant**, Interim Manager



Picture: Group members of the Rochester Community House setting up the new equipment





Picture: Unit Commander Stefania Ring undertaking daily operations using the new communication system



### Disaster support

**Organisation:** Marine Rescue NSW – Jervis Bay Unit

**Project:** Upgrade to Unit's Commander's Communication Equipment

**Amount funded:** \$2,000

**Nominator:** Lana Harvey, Retail, Brand & Marketing

*"By improving communication, data management, and decision-making processes, our unit is better equipped to provide the best possible 24/7 emergency rescue services to our community. This system ensures that we remain a reliable and responsive volunteer organisation, dedicated to safeguarding our waters and protecting those in need."*

– Leona Curran, Grants Officer



### Environment

**Organisation:** Tablelands Wildlife Rescue

**Project:** Wildlife Carers Support Project

**Amount funded:** \$2,000

**Nominator:** Wendy Wyatt,  
Postal Manager and Cell Support

*"We provide education, support carers, and promote native fauna conservation. With the Australia Post Grant we have been able to continue to provide our carers with subsidized food for the animals. This greatly assists carers who pay for all food, vet bills and supplies for the animals that they are caring for."*

– Helen O'Bryan, Treasurer



Picture: Helen feeding an orphaned possum with the purchased nectar

## How we select recipients

We receive many nominations for, and applications from, organisations doing great work in their community. Unfortunately, we're not able to fund every application we receive.

With strong governance embedded into the program, we use a comprehensive assessment process to identify projects that meet our eligibility criteria and will benefit the community. This process includes consideration of organisation and project eligibility, and project assessment against key criteria.

Applications must clearly demonstrate all of the following:

1. Delivering a project supporting one or more of our four community strategy areas of focus:
  - Literacy
  - Mental health
  - Disaster support
  - Environment

2. An effective project approach.

- Why the project is needed, and how will the project address this need

3. Local community involvement and connections.

- How will the project bring the community together?

4. A clear budget and explanation of how the funds will be used.

- How can the project be achieved within the set time frame, and using the funding requested?

We strive for geographic distribution of grant recipients amongst metro and regional/remote communities and also look to support projects assisting vulnerable groups.

These grants are not intended as an ongoing source of funding. When determining grant recipients, we may take into consideration whether the organisation has been awarded a People of Post Grant previously.



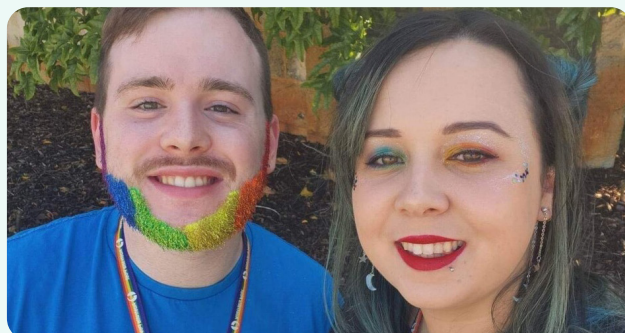


# Eligibility

## Nominator eligibility

Team members (Australia Post Group employee or contractor, including StarTrack employees or contractors, Licensed Post Office licensees and their employees, contractors, and community postal agents) are eligible to nominate a project/organisation.

A maximum of one eligible nomination per team member will be considered and a maximum of one grant per nominated organisation may be awarded per year.



## Organisation eligibility

To be eligible to apply, nominated organisations must meet all of the following criteria:

### 1. Be a not-for-profit organisation

These may include:

- aged care homes
- animal welfare organisations
- art centres
- churches
- community child care centres
- cultural organisations
- disability service organisations
- environmental protection organisations
- homeless shelters
- neighbourhood associations
- public museums and libraries
- scouts
- sports clubs
- surf lifesaving clubs

Individuals, sole traders, and educational institutions are not eligible to apply. We do not accept auspice arrangements.



### 2. Have a valid Australian Business Number (ABN) with a not-for-profit status;\*

- Examples of eligible Entity Types that have not-for-profit status
- Other Incorporated Entity
- Other Unincorporated Entity
- Australian Public Company. Must be:
  - Endorsed as a Charity by the ATO ;
  - and/or have an
  - Active ACNC Registration
- It is the applicant's responsibility to ensure the organisation details are correct and up-to-date on the Australian Business Register (<https://abr.business.gov.au>) on the date the application is submitted.
- Organisations will be deemed ineligible if their ABN status on the Australian Business Register does not indicate not-for-profit status on the date the application was submitted.

### 3. Be located and providing services within Australia.

### 4. Have a project that aims to deliver support in one or more of Australia Post's four community strategy areas of focus – literacy, mental health, disaster support, and environment.

### 5. Existing community partner organisations are ineligible for funding. This includes; Beyond Blue, World Wide Fund for Nature Australia (WWF-Australia), the Australian Red Cross, the Indigenous Literacy Foundation and the Big Issue.

Government entities are not eligible to apply unless they are managed by community representatives for community use and benefit (such as Country Fire Authority branches). If you believe your organisation may fall within this category, please contact the Australia Post Grants Team at [grants@auspost.com.au](mailto:grants@auspost.com.au) before applying.

\*Government entities may have an alternative ABN status.

## Project eligibility

### What we may fund

We are seeking projects that deliver community benefit.

Projects will need to commence after 1 June 2026 and be completed no later than 31 May 2027.

Items and activities that may be funded include:

- Communications, including website setup, online forums, newsletters and advertising
- Equipment, supplies or materials, including electronic equipment (e.g., tools, computers, and tablets)
- Refreshments (excluding alcohol)
- Skills development, training and workshops
- Venue hire, including furniture hire/purchase

We acknowledge that food relief initiatives play an important part in enhancing community wellbeing. However, to be eligible for funding, organisations must demonstrate that the primary focus of their project is to improve mental health outcomes and strengthen community connections.



### What we won't fund

Some projects will not be eligible for funding, including projects that involve any of the activities or project outcomes below:

- Capital works or improvements (major improvements to fixed assets, buildings, or grounds)  
e.g. renovation to club rooms, built in sinks, ducted air conditioning unit.
- Clinical medical health interventions, treatment, or medical research
- Scholarships, fundraising appeals, or sponsorship activity
- General donations
- Emergency relief or disaster appeals
- High-risk events or activities
- Benefits only an individual or a limited group of individuals
- Damaging or harmful to the environment or animals
- Political, religious, gambling, weaponry, or military pursuits
- Alcohol, drug or tobacco use (as a primary activity)
- Discrimination or exclusion of members of the community
- Projects implemented outside of Australia
- Projects with a total cost of \$10,000 or more
- Projects undertaken for commercial gain or benefit

### Grant funds cannot be used for certain expenses, including:

- Postage and delivery/courier services
- Expenses that have already been incurred or that will have been incurred before 1 June 2026 or after 31 May 2027
- Budget deficits, bequests, endowments, or loans of business finance
- Ongoing costs associated with running a group or organisation (like rent, power, wages and salaries, staff training costs) which are not directly associated with the project

Eligible projects may involve these expenses; however, the expenses must be met by another funding source.



## Important information to know

### Announcements

Recipients will be announced in May 2026.

We will contact all nominators and applicants for the People of Post Grants via email to inform them of the outcome in May 2026.

### Grant awards and payment

We award grants of up to \$2,000. Grants are awarded through one-off payments for the project specified.

- If successful in receiving a grant, organisations will need to incur all project expenses between 1 June 2026 and the project be completed no later than 31 May 2027.
- We will transfer the funds by electronic funds transfer only into a bank account associated with the nominated organisation.
- Funds are not transferable and can be used only for the purpose stated in the application.
- The grant is not intended to attract GST. But it's best to check with a taxation adviser to make sure of the rules that apply. If advised that GST is deemed payable in connection with the grants, the amount granted will be considered as inclusive of GST.

If any circumstances change, grant recipients need to let us know as soon as possible by emailing [grants@auspost.com.au](mailto:grants@auspost.com.au).

### Acquittal report

Grant recipients will need to complete an acquittal report within one month of project completion. In the report recipients will be asked what was achieved, and who benefited. Recipients will need to include evidence that they used the grant funds as per the application.

We may ask grant recipients to provide original receipts of purchases made – it's the recipient's responsibility to keep a complete set of records. If recipients don't complete an acquittal report as required, they may be ineligible to apply for Australia Post grants in the future. We reserve the right to ask recipients to return any unspent funds, in accordance with the Terms and Conditions.

### Media and promotions

In addition to the acquittal requirements, we may ask grant recipients to share with us photos showing people connecting as a result of the project, volunteers getting involved and helping out or the community being supported.

We may also ask nominators and/or grant recipients to take part in media activities (such as photo opportunities, media calls) or provide a quote for inclusion in a media release so we can share some of these stories with our team members, customers, partners, and networks.

Please note: In submitting their application, applicants consent to Australia Post using the information disclosed (other than personal information) and other publicly available information, when promoting the People of Post Grants program.



# Terms and conditions

The following terms and conditions apply to the 2026 People of Post Grants Program.

1. Capitalised terms in these Terms and Conditions have the following meanings:

- "Application"** means the online form that a Nominated Organisation must complete and submit following a Nomination in order to be considered for a Grant;
- "Australia Post"** means the Australian Postal Corporation (ABN 28 864 970 579);
- "Eligibility Criteria"** means any eligibility criteria for organisations and/or a Project set out in the Guidelines and/or these Terms and Conditions;
- "Grant"** means any funds awarded to a successful Nominated Organisation under the Program;
- "Guidelines"** means the document titled "People of Post Grants Guidelines 2026" published at <http://auspost.com.au/2026-pop-grants-guidelines> that sets out details of the Program including Eligibility Criteria and the application, consideration and awarding process, to which these Terms and Conditions are attached;
- "Nomination"** means the nomination of an organisation by a Team Member for consideration as a potential Recipient;
- "Nomination Form"** means the form a Nominator must complete and submit in order for their Nominated Organisation to be considered as a potential Recipient;
- "Nominator"** means a Team Member who submits a Nomination;
- "Nominated Organisation"** means an organisation that has been nominated by a Team Member as a potential Recipient;
- "Program"** means the 2026 People of Post Grants Program;
- "Project"** means a project, purchase or activity in relation to which a Nominated Organisation submits an Application;
- "Recipient"** means a Nominated Organisation which is successful in being awarded a Grant; and
- "Team Member"** means an Australia Post Group employee or contractor, including StarTrack employees or contractors, Licensed Post Office licensees and their employees, contractors, and community postal agents.
2. Applications will be considered only from Australian not-for-profit organisations which meet the Eligibility Criteria and in compliance with the Guidelines and these Terms and Conditions.
3. To be eligible to participate in the Program, an organisation must be nominated by a Team Member who provides the required information about the Nominated Organisation and accurately completes the Nomination Form. Upon receipt of a Nomination, Australia Post will contact the Nominated Organisation and invite them to complete an Application.
4. A maximum of one (1) Nomination per Team Member will be eligible for consideration and a maximum of one (1) Grant per Nominated Organisation may be awarded.
5. Team Members may nominate an organisation by completing a Nomination Form between **9.00am (AEDT) Tuesday 13 January 2026 and 11.59pm (AEDT) Monday 9 February 2026**.
6. Upon receipt of a valid Nomination, Australia Post will verify and review the information contained in the Nomination Form and, if the Nominated Organisation meets the Eligibility Criteria, contact the Nominated Organisation to invite it to complete an Application.
7. If a Nominator submits multiple Nominations, Australia Post may:
- ask the Nominator to select one (1) of those Nominations only for Australia Post to consider; or
  - at its sole discretion, select which of that Nominator's Nominations to consider and notify the Nominator of that decision, and any additional Nominations by that Nominator will be disregarded by Australia Post.
8. In the event more than one (1) Nomination for a particular Nominated Organisation is received, Australia Post will consider only the first / earliest received Nomination. For the purposes of this clause 8, any additional Nominations disregarded by Australia Post under clause 7 above will not be taken into account.
9. To be eligible for consideration for a Grant, a Nominated Organisation must submit an Application in accordance with the submission instructions, including providing details of the Project and all other requirements set out in these Terms and Conditions and the Guidelines, between **9.00am (AEDT) Tuesday 17 February 2026 and 11.59pm (AEDT) Monday 16 March 2026**.
10. Not every Application that meets the Eligibility Criteria may be awarded a Grant. Decisions as to which Nominated Organisations will receive a Grant and the amount of any such Grant is at the sole discretion of Australia Post acting reasonably and by reference to the Eligibility Criteria. No correspondence will be entered into relating to the decision process or the outcome.
11. By providing information in a Nomination Form, the Nominator consents to Australia Post using and disclosing that information (including to third parties) for the purposes of conducting the Program, reviewing, processing and awarding Grants and any other matter connected to the Program. This includes the sharing of information contained in the Nomination Form, and any subsequent correspondence, with Nominated Organisations for the purposes of administering the Program.
12. By providing information in an Application, Nominated Organisations consent to Australia Post using and disclosing that information (including to third parties) for the purposes of conducting the Program, reviewing, processing, and awarding the Grants and any other matter connected to the Program.
13. Australia Post may consult with third parties for the purpose of reviewing Nominations and Applications and conducting due diligence.
14. Australia Post reserves the right, at any time, to verify the validity of Nominations and/or Applications and to disqualify any Nomination or Application that is not in accordance with the Guidelines and/or these Terms and Conditions.
15. The Grant must be used and applied solely for the purpose of the Project within the period 1 June 2026 and 31 May 2027.
16. Recipients will be required to complete an acquittal report detailing how the Grant was applied to the Project and any other information requested by Australia Post.

17. Grant funds will be deposited only into a bank account associated with the Recipient and as approved by Australia Post. Recipients should seek their own advice as to whether they have a GST liability arising in connection with the Grant. Any Grant includes any GST, if applicable.
18. Without limitation to clause 19 below, if at any time the Project can no longer be undertaken in the manner described in the Application, the Recipient must promptly advise Australia Post.
19. In the event:
- of payment in error, overpayment and/or misuse of a Grant (in full or in part);
  - the Recipient's failure to comply with the Guidelines and/or these Terms and Conditions; or
  - the Project cannot be completed in the manner described in the Application, the Recipient must, if requested in writing by Australia Post, repay the Grant to Australia Post in part or in full as per Australia Post's direction within 30 days.
20. The Recipient may acknowledge the Program and Australia Post's support of the Project in promotional and similar material however is not permitted to use the Australia Post logo or branding unless separate written permission has been obtained. Any proposed media releases regarding the Program must be submitted to Australia Post for review, which will require a minimum of 10 business days.
21. The Recipient must not do or say anything or cause anyone to do or say anything false or defamatory that is detrimental to or causes damage to the name and reputation of Australia Post.
22. In addition to materials required to be provided as part of the acquittal report, Australia Post may request the Recipient to provide photos and/or quotes in relation to the Program or the Project. In relation to any such materials the Recipient provides to Australia Post, the Recipient:
- warrants that the provision to, and use by, Australia Post will not breach the intellectual property or other rights of any third party;
  - must obtain and provide a "Talent Release" or similar document in the form required by Australia Post signed by any persons appearing in such photos; and
  - provides an unlimited, irrevocable, royalty-free worldwide licence to Australia Post to use the materials for any internal and external marketing and promotional purposes.
23. An authorised Australia Post (or nominee) representative may visit the Project site(s) before, during and/or after the funding period, at reasonable times as agreed by both Australia Post and the Recipient Organisation.
24. Australia Post may promote the Program and report on the Project using information in the Application, additional information, and media (including photos and quotes) obtained from the Recipient or otherwise available publicly, to its partners, customers, employees, Australia Post representatives and networks, and the community through internal and external communication channels, including but not limited to online, social media and in Australia Post outlets.
25. Australia Post is not liable for any additional costs incurred by the Recipient, or any other party associated with the Application, the Project and/or the receipt of a Grant. In the event the total Project costs exceed the forecast amount and/or the notified Grant amount, Australia Post is not responsible or obliged to pay any additional amount.
26. While Australia Post has taken care in producing the Guidelines, Australia Post makes no representations in respect of (and, to the extent permitted by law excludes all warranties in relation to) the accuracy or completeness of the information contained therein. To the extent permitted by law (including under the Competition and Consumer Act 2010 (Cth)), Australia Post excludes all liability whatsoever for any loss or damage, howsoever arising out of reliance, in whole or in part, on the information, except where it is caused by Australia Post's fraud, wilful misconduct or gross negligence.
27. Nothing in these Terms and Conditions limits, excludes, or modifies or purports to limit, exclude or modify any applicable statutory consumer guarantees (including those provided under the Competition and Consumer Act 2010 (Cth)). Except for any liability that cannot by law be excluded, Australia Post (and its respective officers, employees, and agents) exclude all liability for any personal injury, loss or damage (including loss of opportunity) whether direct, indirect, special or consequential, resulting from or arising in any way out of the Program, except where it is caused by Australia Post's fraud, wilful misconduct or gross negligence.
28. The Recipient must obtain and maintain adequate insurance (including public liability insurance) for all activities it carries out in relation to the Project, including against any claims for loss or damage to property and injury or death to person.
29. Australia Post reserves the right to suspend or terminate the Program at any time. Australia Post will notify Nominators and Nominated Organisation of any decision to suspend or terminate the Program and will also publish a notice on [ourpost.com.au/popgrants](http://ourpost.com.au/popgrants) and [auspost.com.au/popgrants](http://auspost.com.au/popgrants). These Terms and Conditions and/or the Guidelines may be amended or replaced at the discretion of Australia Post. Australia Post will notify Nominators and Nominated Organisation of any amendment to or replacement of these Terms and Conditions and/or the Guidelines and will also publish a notice on [ourpost.com.au/popgrants](http://ourpost.com.au/popgrants) and [auspost.com.au/popgrants](http://auspost.com.au/popgrants). Copies are available upon request by contacting [AustraliaPost.grants@auspost.com.au](mailto:AustraliaPost.grants@auspost.com.au).
30. Australia Post is collecting personal information to facilitate this program, including to assess and respond to Nominations and Applications. This information may be shared with other organisations and external industry experts to assist in assessing the Nominations and Applications. If a Nominator and/or a Nominated Organisation is giving Australia Post personal information about another person, Australia Post is relying on the Nominator and/or Nominated Organisation to tell that person that they are giving Australia Post that person's details and to let that person know about Australia Post's Privacy Statement. Personal information is handled in accordance with the Australia Post Group Privacy Statement which outlines how to access and/or correct personal information or to make a privacy related complaint. For more information, please visit [www.auspost.com.au/privacy](http://www.auspost.com.au/privacy)



