

2020 Australia Post Community Grants

Frequently asked questions

Connecting communities for better mental health and wellbeing.

Who is eligible to apply?

Organisations will only be eligible if they:

- are an incorporated not-for-profit organisation*
- are located within Australia
- provide services within Australia
- have an ABN**
- have an Australian bank account (corresponding to the ABN)

***Note:** Organisations are not required to have deductible gift recipient (DGR) status to apply. Individuals, sole traders, government entities and educational institutions are not eligible to apply.

****Note:** Australia Post refers to the Australian Business Register (<https://abr.business.gov.au>) when assessing compliance with eligibility criteria. It is your responsibility to ensure your organisation's details, including its incorporated status, are correct and up-to-date on the Australian Business Register at the time of application, if you wish to be considered.

See the 2020 Australia Post Community Grants Guidelines for full eligibility requirements and terms and conditions.

Do I require a deductible gift recipient (DGR) status?

No. As long as you're an incorporated not-for-profit organisation, you can apply.

Will Australia Post fund a government entity?

No, not directly. However, they can be part of the application as a project partner. The application needs to come from, and the project needs to be led by an incorporated not-for-profit organisation.

Are partnerships important?

We encourage collaborations and partnerships between different types of organisations, where the lead partner is a not-for-profit. Teamwork often leads to better results and outcomes, so we encourage you to look at who you engage with carefully.

Will you accept auspice arrangements?

No, but we do accept projects from a meaningful partnership. See above.

What types of projects are you looking for?

The 2020 Australia Post Community Grants program aims to support projects that help improve connection and mental wellbeing in local communities. We're looking for projects that:

- Support mental health awareness and early intervention to help people understand more about how to stay mentally well.
- Increase the opportunity for individuals to experience meaningful connections that enhance mental wellbeing.
- Help people access mental health support at a local level.

What makes a good application?

Applications that are clear, concise and provide the reader with a compelling project are more likely to be successful. Only add attachments that are relevant to your application. Please don't attach general brochures or annual reports.

Read the Guidelines carefully before applying and consider the assessment and eligibility criteria. We'll be looking for applications that clearly demonstrate:

- Why your project is needed in your community.
- That your project will improve the mental health and wellbeing of individuals in your community.
- That your project is community-led and locally driven.
- A clear and effective project plan and timeline.

We receive many applications. The ones that stand out are projects that have clearly demonstrated how they will help people stay mentally well and which have a concrete plan to engage members of their community.

How long does it take to complete an application?

It varies depending on the nature and complexity of your project. We suggest that you allow at least an hour to register and answer the questions online. You'll most likely need to allow further time for research, planning and engaging with other partners before you start applying.

Your application can be saved as you go and you can complete your application in stages as needed.

What if I'm having trouble completing my form?

If you're having difficulty completing an online application, please contact Australia Post at grants@auspost.com.au or call 1300 765 772.

What happens if I can't finish in one session?

Your application can be saved as you go and you can complete your application in stages as needed. It's a good idea to also save key information (e.g. project description) in a Microsoft Word document so you have a backup.

We strongly recommend that you start your application well before the closing date as late applications will not be accepted.

I started and saved my application, but now I can't find it.

Navigate to the SmartyGrants site and log in to your SmartyGrants account. Select 'My Submissions' from the top header and from the applications 'In Progress', select your saved application.

How do I reset my password on SmartyGrants?

Passwords can be reset at any time by going to the SmartyGrants log in page and click the 'Forgot your password?' link. Follow the instructions to get a new password sent to your email address.

How do I know if my application has been submitted?

Once you've submitted your application, you'll receive a confirmation email with a copy of your application and an application ID, for example, **APCG200000**.

Please use this ID number for all communications with Australia Post.

When will I know if my application has been successful?

All applicants, whether successful or unsuccessful, will be notified by email in October 2019.

If I'm successful, what next?

You'll receive an email advising the outcome of your application and you'll be asked to provide further information about your organisation. Once this has been completed, you'll receive payment directly to your organisation's or not for profit's bank account.