

Registered Post

Within Australia and International.
Signed. Sealed. Delivered.



Registered Post

Postage with peace of mind

Registered Post offers you ...

- Proof of posting when lodged at an Australia Post retail outlet or business centre counter
- Signature obtained on delivery
- Compensation for loss or damage of up to \$100 is included
- A unique identification number for every article

Registered Post products, designed to suit your needs

- Prepaid Envelopes – within Australia and International
- Prepaid Labels – within Australia
- Imprints (Non-Prepaid) – within Australia
- Prepaid Padded Bags – International
- Parcels – International

Also available for an additional fee is:

- Delivery Confirmation
- Person-to-Person Delivery¹
- Extra Cover²

Prepaid Registered Post Envelopes within Australia

- The price of any Registered Post Envelope includes postage and Registered Post fee.
- Available in two convenient sizes.



	Small	Large (B4)
Size	240mm x 130mm	353mm x 250mm
Maximum weight	250g	500g
Maximum thickness	5mm	20mm

Prepaid Registered Post Labels

- Each label contains a unique peel-off identification number for your records.
- Sold individually or in dispenser boxes of 50.
- Price includes Registered Post fee only, postage payable upon lodgement.
- Ideal when Prepaid Registered Post Envelopes are not suitable.



Registered Post labels can be used with our prepaid Parcel Post satchels.³

Parcel Post satchels offer senders a convenient, no-fuss way to send parcels anywhere within Australia and are available at a fixed postage price in two handy sizes – 500g and 3kg – with the added peace of mind of Registered Post you can view track events of your satchels online (where tracking is available). Simply affix the label in the place indicated on the front of the Parcel Post satchels.

Registered Post Imprints (Non-Prepaid)

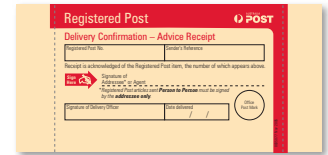
- A Registered Post Imprint can be incorporated into the design and printing of your own envelopes—just follow our Imprint Specifications.
- Registered Post fee and postage payable upon lodgement.
- Ideal for large volumes of mail; or when Prepaid Envelopes are not suitable.



Registered Post options

Delivery Confirmation

- Complete the Delivery Confirmation Card (available from your Australia Post retail outlet or business centre) and lodge it with your Registered Post article.
- The recipient will sign the card when the article arrives.
- The card is postmarked and returned to you by post.
- Available for Registered Post within Australia and Registered Post International.



Person-to-Person

- A Person-to-Person label for your Registered Post article is available from your Australia Post retail outlet or business centre.
- The article will then ONLY be delivered to the addressee.¹
- Proof of identity will be requested prior to the article being handed over.
- Available for Registered Post within Australia.



Extra Cover

- All Registered Post items include compensation of up to \$100.
- When sending articles exceeding \$100 in value, Extra Cover may be purchased for loss or damage to a limit of \$5,000.²
- Available for Registered Post within Australia.

Conditions apply:

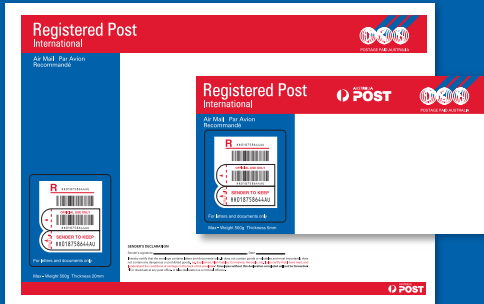
1 A Person-to-Person article will be delivered to the addressee, except where:
(a) The addressee is a minor. The article may be delivered to a parent or guardian. (b) The addressee has provided a prior written authority requesting articles be delivered to a nominated person.

2 Extra Cover is available for domestic service only. Additional fees apply.
3 Person-to-Person and Delivery Confirmation options are not available for Prepaid Parcel Post satchels.

Registered Post International

Prepaid International Envelopes

- For letters and documents up to 500g only.
- Price includes Registered Post fee and postage.
- Available in two convenient sizes.



	Small	Large (B4)
Size	240mm x 130mm	353mm x 250mm
Maximum weight	500g	500g

Registered Post International parcels

- For parcels weighing up to 2kg and less than AU\$500 in value.
(Must be lodged at an Australia Post retail outlet or business centre)



Prepaid International Padded Bags

- Price includes Registered Post fee and postage.
- Sturdy padding provides protection for your contents.
- Available in two convenient sizes.

(Must be lodged at an Australia Post retail outlet or business centre)



	Small	Medium
Size	340mm x 240mm	380mm x 265mm
Maximum weight	500g	1kg

International documents requiring Extra Cover can be sent via Sea Mail, Air Mail, Express Post International Parcels or Express Courier International (conditions apply).

For more information ask at your local Australia Post retail outlet or business centre counter or phone **13 13 18**.

Carriage of any postal articles and Extra Cover is subject to Australia Post's Terms and Conditions - available at all Australia Post retail outlets or business centres and on our website at auspost.com.au.

Although every effort has been made to ensure the accuracy of the contents of this document at the time of publication, the information is updated from time to time and may be subject to change. Up to date information is available on our website at auspost.com.au/registeredpost

Copyright Australian Postal Corporation 2010. All rights reserved. Material not to be reproduced without permission. Australia Post, Registered Post and their associated device marks are trade marks (registered or otherwise) of the Australian Postal Corporation.



Printed on Monza Recycled,
55% recycled content.

8833881 Effective 06/2010
ABN 28 864 970 579

