



National Packaging Covenant

Annual Report 2009–10

Contents

1.	Managing director endorsement	3
2.	Executive summary	4
3.	Introduction	6
4.	Action plan reporting	8
5.	Company datasets (KPI reporting)	19
6.	Appendix A	29
7.	Appendix B	30

1. Managing director endorsement

I am pleased to endorse this Annual Report (2009–10) against the Australia Post National Packaging Covenant (NPC) Action Plan 2005–10. This document provides a detailed plan outlining the extensive actions that Australia Post is committed to, the actual activity undertaken in 2009–10, as well as KPI data on the environmental performance of Australia Post regarding its packaging related activity.

As at 30th June 2010, Australia Post has over 4,440 postal outlets, delivers to more than 10.7 million Australian addresses and offers a range of financial and retail services and in the course of providing these services is committed to protecting the environment.

At Australia Post, we have a long term commitment to reducing the environmental impact of our packaging materials. As a supplier of packaging products we have made a commitment to reduce both the materials we use in the packaging and distribution of our products as well as in the packaging products we sell.

Australia Post has had a sustainability program in place since 2002, which was strengthened to form a Corporate Responsibility Strategy in October 2008. Many initiatives within the strategy address on-site waste reduction, increased recyclability and recycled content of our packaging, as well as packaging design.

Substantial progress has been made in the implementation of our Action Plan 2005–10 and this annual report summarises some of the key achievements. Australia Post has been a long term supporter of the NPC and we will continue this commitment under the new Australian Packaging Covenant framework.

The development of a new action plan covering the next three years will help drive and monitor further improvements in our packaging, products and waste management practices to reduce our environmental impact.

Ahmed Fahour

Managing Director and Chief Executive Officer

2. Executive summary

Australia Post continued the successful implementation of the final year of its NPC Action Plan 2005–10. The key results and achievements during the 2009–10 year were:

- The average percent of packaging that was recyclable was 91.9 per cent, a slight increase from 90.7 per cent in 2008–09
- The average percentage of recycled content in Australia Post packaging was 44 per cent, an increase from 41 per cent in 2008–09
- A product to packaging ratio of 20.1:1kg. This reflects the fact that a large number of Australia Post products are sold without any primary packaging
- The total quantity of non-recyclable packaging sold into the Australian market was only 646 tonnes or 8.1 per cent of the total packaging
- The total packaging sold into the Australian market was 8,005 tonnes with 7,360 tonnes of this being recyclable
- An increase in the quantity of packaging recycled at our facilities from 6,939 tonnes in 2008 to 6,945 in 2009
- The introduction of two new products which were designed with consideration to the Packaging Design Guidelines and minimising environmental impacts – A4 Economy copy paper and single use tape
- A review of Australia Post Postpak packaging products with a rebranded range developed in 2009 and launched in July 2010 and the commencement of a review of Post Office supply products with opportunities identified to include labelling of environmental credentials
- LCA's completed on a number of key products and services, the results of which have provided a detailed understanding of the environmental impacts associated and opportunities to reduce associated greenhouse gas emissions
- Identified and implemented a number of initiatives to reduce the amount of packaging including introducing a smaller, stronger "bubble" in some bubble wrap products which has up to 50 per cent recycled content and reducing the amount of packaging used in the Australia Post exclusive range of Christmas cards
- Distributed the Australia Post Code of Practice for Packaging to procurement staff and suppliers
- Commenced a trial to place paper recycling bins in selected Post Office box lobbies to encourage our customers to recycle used and unwanted mail from their boxes

- Continued the integration of sustainable sourcing resulting in several major contracts including purchasing 54 hybrid vehicles and ensuring that the recycling of one-way polypropylene mail bags is undertaken in an environmentally responsible manner
- Released two Green Packaging newsletters on trends and developments to all Australia Post product managers
- Continued our staff education campaign which has included a staff competition, poster campaign and the expansion of our online environmental data tool
- Introduced a number of measures to increase recycling and help us reduce the amount of waste that goes to landfill, ie, at the new headquarters building replacing general waste bins at desks with individual paper recycling bins and large general waste bins located at central points only and establishing a five per cent reduction target for waste going to landfill
- Waste management assessments were carried out at three sites in Victoria. As a result around ten waste management / reduction initiatives were identified to be evaluated for feasibility and possible implementation in the upcoming year.

3. Introduction

3.1 Purpose of the document

The National Packaging Covenant (NPC or Covenant) is “an agreement between companies in the supply chain and all levels of government to reduce the environmental impacts of consumer packaging.”

The Covenant is based on the principle of product stewardship and the shared responsibility for managing the environmental impact of packaging throughout the supply chain.

Australia Post is a willing signatory to the Covenant. The actions plans under the Covenant are an effective means for Australia Post to reduce the packaging related environmental impacts of our business activities.

This document is the fifth annual report on progress against the Australia Post’s Covenant Action Plan 2005–10, and documents the ninth year of Australia Post’s participation in the Covenant. It summarises the key achievements over the last five years as well as providing a detailed account of progress against actions for the 2009–10 period.

3.2 Company profile

Australia Post is a Government Business Enterprise (GBE) operating under the Australian Postal Corporation Act 1989. We are a self-funding business that uses its assets and resources in order to earn profits, which can be reinvested in the business or returned as dividends to our shareholder, the Commonwealth Government.

Australia Post’s origins can be traced back to 1809, when former convict Isaac Nichols was appointed as the nation’s first postmaster and opened a post office in his home in George Street, Sydney. Our formal commercial origins lie in the first postal act of 1825, which enabled the New South Wales governor to fix postage rates and appoint postmasters outside of Sydney.

Under the Australian Postal Corporation Act 1989, we became a GBE with a board of directors and a charter to operate commercially while meeting a number of community service obligations.

Australia Post’s products and services are across three core business areas:

1. Letters
2. Retail and agency services
3. Parcels and logistics.

Our retail product sales into the Australian market are the primary aspect of our business activities that relate to the Covenant. Significant retail products include:

- envelopes
- stamps
- padded bags
- tough bags
- mailing tubes
- mailing boxes
- Parcel Post and Express Post satchels
- Australia Post brand-owned products

A list of Australia Post’s brand-owned products is provided in Appendix A.

Part of Australia Post’s retail business activity involves providing packaging product lines, such as envelopes, mailing boxes into the market, ie Australia Post sells packaging as a product.

For the purposes of its Covenant related activities and this Action Plan, Australia Post defines all postal packages sold as primary packaging, regardless of the fact that they are a purchased product rather than a form of packaging. This is a practical position relating to the consumption of these packaging materials; if Australia Post did not include these packaging items within the scope of their NPC Action Plan then they would not be captured under the Covenant.

Both packaging in its true sense and the postal packaging products sold by Australia Post will be aggregated and described as primary packaging throughout this annual report (with the exception of KPI 1C ratio of product to packaging).

3.3 Location in the packaging chain

With regard to the NPC, Australia Post occupies a retailer or brand owner position in the packaging chain. Included in this report is information on the Australia Post branded products as well as sub-branded products.

3.4 Size of company

The Australia Post contribution to the Transitional Arrangements fund was \$8,880 for the 2009–10 financial year.

Revenue during the 2009–10 financial year: \$339.7 million in retail activity relevant to the Covenant
\$4.75 billion overall

Employees: 34,457 full-time and part-time staff.

3.5 Facility locations

Australia Post operates approximately 1,200 outlets nationally, of which 810 are corporate retail outlets. Another 2,963 Australia Post Licensee outlets also operate nationally, which are not directly controlled by Australia Post. All products for which Australia Post is the brand-owner are covered by this Action Plan, regardless of the ownership of the retail outlet. Data throughout this Action Plan relating to waste to landfill or recycling is for Australia Post owned facilities only.

3.6 Appointed Covenant Officer

For further information regarding this National Packaging Covenant Action Plan or any other National Packaging Covenant related matters please contact:

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The Australia Post Covenant Officer is also responsible for implementation of the 2005–10 Action Plan and reporting on its progress.

4. Action plan reporting

The 2005–2010 Action Plan established 2005–06 as year one (baseline), ending at year five in 2009–10. Information in the table below provides a detailed account of Australia Post’s progress against actions between 1 July 2009 and 30 June 2010 and a summary of key achievements against the 2005–10 action plan.

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
Product stewardship area: Design				
1. Apply Australia Post Packaging Design Guidelines (PDG) to new packaging products.	Document the application of the PDG to new packages in Annual Reports to the NPC.	KPIs 1 and 3 (Goal 1)	Years 4 and 5	<p>Ongoing</p> <p>The application of the PDG to new products commenced in 2008. It is now standard practice when developing new products to seek the most environmentally friendly alternatives. Product managers are fully aware of the PDG and integrate PDG principles into business decisions.</p> <p>In 2009–10 two new products have been designed in line with the guidelines and minimising their environmental impacts:</p> <p><u>A4 Economy Copy Paper</u></p> <ul style="list-style-type: none"> • Made in accord with ISO:14001 – Environmental Management Systems standards • PEFC – promoting sustainable forestry management • Acid free and permanent paper AD NZ 9706 <p><u>Single use tape</u></p> <ul style="list-style-type: none"> • Packaging is 100 per cent recycled content, recyclable cardboard
2. Retrospectively review significant current packages against the PDG, and identify and implement opportunities to improve.	Assess top packaging products, prioritised by sales quantity (kg), against PDG, with two assessments undertaken per year.	KPIs 1 and 3 (Goal 1)	Years 4 and 5	<p>In progress</p> <p>A review of the Australia Post Postpak packing product range was undertaken in 2009–10 and a rebranded range was launched in July 2010. The majority of the products contain recycled material and are recyclable as well.</p> <p>A review of Post Office supply products has commenced with opportunities to include environmental labelling credentials being identified.</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
<p>3. Undertake Life Cycle Analysis (LCA) on packages with high sales volume and low recyclability to identify improved material selection options.</p>	<p>Undertake LCAs on packaging products with low recyclability, prioritised by sales quantity (kg), with one LCA undertaken per year.</p>	<p>KPI 3 (Goal 1)</p>	<p>Year 5</p>	<p>Ongoing</p> <p>Specific LCAs were undertaken to provide a detailed understanding of the environmental impacts associated with a number of Australia Post’s key products and services. In 2009–10, the following LCAs were completed;</p> <ul style="list-style-type: none"> • Express Post • eLetter • letter delivery products • International and domestic parcels • Postbillpay <p>The LCAs presented a full carbon impact assessment of these products and services and identified the key emission sources.</p> <p>The carbon impacts of each of these products and services have been considered and will form the basis for determining opportunities to reduce their associated greenhouse gas emissions.</p> <p>The eLetter solutions LCA highlighted opportunities to streamline the production of eLetters and improve energy efficiency of the production equipment. Several of the LCAs pointed to opportunities to reduce transport impacts by increasing utilisation of Australia Post vehicles and reducing greenhouse gas emissions from contractor vehicles, taking Express Post parcels off air transport on Saturdays and Sundays and sending Express Post letters out with the normal mail run where mail is delivered before 11am.</p> <p>A process to update any LCAs with outdated data is currently being undertaken, to maintain accuracy and re-assess opportunities for improvement.</p>
				<p>As part of Australia Post’s commitment to reducing our carbon footprint, the LCAs are also being used to explore new opportunities to:</p> <ul style="list-style-type: none"> • Provide a “green” option for the use of environmentally credentialed paper, smart design, vegetable inks and print production (eLetters), packaging made from recycled materials, online lodgement, and

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				<p>road transport or shipping rather than Air Mail, as applicable</p> <ul style="list-style-type: none"> • Apply environmental labelling that provides information about the recycled content, recyclability (including plastics code) and the carbon impact of a product or service • Offer low-carbon or carbon-neutral options whereby carbon offsets may be incorporated into the price of the product or service.
<p>4. Report on changes in design, manufacture, marketing, distribution and supply chain considerations that modify the environmental impacts of packaging, in line with the ECoPP.</p>	<p>Packaging changes identified and quantified (if possible).</p>	<p>KPIs 3 and 4 (Goal 1)</p>	<p>Years 4 and 5</p>	<p>Ongoing</p> <p>Over the past three years a range of publications have been produced to assist customers in reducing the environmental impacts of mail. The publications have included a customer information leaflet titled <i>Letters and the Environment</i>, an <i>Environmental Considerations for Mail Production</i> fact sheet and a <i>Going Green</i> booklet containing tips for community groups and businesses. The publications were part of a wider program which was launched in 2008 to support businesses and the community in reducing waste and encouraging the use of recycled materials in the mail production process.</p> <p>Other key achievements include:</p> <ul style="list-style-type: none"> • Reducing the amount of packaging used in the Australia Post exclusive range of Christmas greeting cards by removing the cardboard packaging • Currently trialling mailing boxes made from up to 66 per cent recycled board. From January 2010 brown recycled board will be used for the mailing boxes • A review of our pallet configurations and transport use, resulting in reducing pallet spaces by approximately 786 per year • The introduction of a smaller, stronger “bubble” in some bubble wrap products, which has up to 50 per cent recycled content • The new bubble has reduced the size, hence the increase of rolls in each distribution carton from 12 to 16. This has created an annual reduction of 7,500 cartons and 191 pallets • Reducing all shrink film from 15µm to 11µm, saving approximately 600kg of material per year. Satchel liners are now packed in 11µm

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				shrink film as opposed to two poly bags of 40µm, resulting in a saving of 34,000 bags <ul style="list-style-type: none"> Trialling the use of a brown Kraft outer padded bag with e-bubble inside.
5. Provide an information kit to suppliers and Australia Post procurement staff outlining environmental specifications for packaging.	Information kit developed and distributed by 30 June 2009.	KPIs 3 and 4 (Goal 1)	Year 4	Complete An information kit for procurement staff and suppliers was distributed which included supplier selection criteria and The Australia Post Code of Practice. The objective of the Code of Practice document is to: <ul style="list-style-type: none"> Assist both product managers and suppliers to understand the requirements of the ECoPP Assist product managers with communicating ECoPP requirements to suppliers to ensure they comply Provide a checklist for both product managers and suppliers to easily determine whether specifications comply with the ECoPP and Guidelines.
Product stewardship area: Production				
6. Monitor the number of packaging suppliers who are signatories to the NPC.	Status of signatories on NPC website reviewed in July each year and reported in annual report.	General Covenant activity	Years 4 and 5	Complete for 2009–10 Australia Post continues to monitor the NPC status of significant suppliers. Refer to Appendix B for a list of Australia Post’s significant suppliers and their NPC status.
7. Review key products and services to measure and reduce current carbon impact.	Review undertaken by 30 June 2009.	KPIs 3 and 4 (Goal 1)	Year 4	Refer to Action 4 for a list of initiatives that contribute to reducing carbon impact as well as other environmental impacts. Refer to Action 3 – Using the LCAs to target the most significant opportunities to reduce our carbon impact from our products and services.
	Opportunities implemented, where possible.		Year 5	
Product stewardship area: Distribution				
8. Optimise the use of distribution packaging by reusing cardboard boxes through internal distribution chains.	90 per cent use of reusable freight packaging for mail distribution.	KPI 3 (Goal 1)	Years 4 and 5	Ongoing Several initiatives to optimise the use of distribution packaging are undertaken at two major distribution centres in NSW and VIC. These include the use of recycled cartons to pack orders for distribution to

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				retail outlets and using original packaging or recycled cartons wherever possible at the Victorian centre. At the NSW centre a trial was conducted to use obsolete or surplus cartons from other businesses for packaging, however there were issues due to limited carton sizes available and the time involved in sourcing and checking suitability.
9. Wherever possible increase the proportion of primary packaging that is recyclable through current kerbside recycling systems through application of the ECoPP.	Proportion of primary packaging that is recyclable through current kerbside recycling systems increases to at least 95 per cent.	KPI 6 (Goal 1)	Year 5	<p>Ongoing</p> <p>91.9 per cent of Australia Post’s packaging is recyclable through current kerbside recycling systems. This is a slight increase in recyclability from 90.7 per cent in 2008–09.</p> <p>In May 2010, a trial commenced to place paper recycling bins in selected Post Office Box (POB) lobbies to encourage customers to recycle used and unwanted mail from their boxes. By placing the boxes conveniently in the lobbies this initiative aims at increasing recycling of unwanted mail with the added benefit that the lobbies are clean and free of clutter. The results of the trial will determine whether the initiative will be rolled out across Australia.</p>
Product stewardship area: Research				
10. Assess emerging environmental and packaging trends for improved environmental performance.	<p>Conduct desktop research or attend events on environmental or packaging issues.</p> <p>Provide Australia Post product managers with a twice annual update on environmental trends and developments</p>	KPI 3	Years 4 and 5	<p>Complete</p> <p>A Green Packaging newsletter on packaging trends and developments was circulated to all Australia Post product managers in January 2010. The newsletter contained information about principles of sustainable packaging from the SPA, emerging trends in blister and clamshell packs, carbon labelling and sustainable paper packaging. Another newsletter has been distributed in August 2010. There have been four newsletters produced since 2009.</p>
Product stewardship area: Market Development				
11. Develop and adopt the Australia Post Corporate Responsibility Strategy, incorporating ethical sourcing.	Corporate Responsibility Strategy developed and adopted.	KPI 26	Year 4	<p>Ongoing</p> <p>To continue the progress Australia Post is making on the implementation of the corporate responsibility strategy goal to “integrate sustainable sourcing across our supply chain” a supplier code of conduct has been developed. The supplier code of conduct contains clauses relating to ethical business practices, management practices which respect the</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				<p>rights of employees and local communities and impact on the environment. The code of conduct is now a mandatory inclusion of all new contracts, and existing contracted suppliers have been updated to comply with the new code of conduct. As at 30 June 2010 approximately 70 per cent of contracted suppliers were covered by the code of conduct.</p> <p>Australia Post is ensuring that sustainability requirements are integrated into sourcing by developing a sustainability matrix and guide for procurement staff to carry out supplier and product evaluation. For the higher impact areas, such as goods, equipment, fleet, travel and distribution, the weighting of the sustainability requirements can range up to 20 per cent. The integration of sustainable sourcing resulted in several major contracts, including;</p> <ul style="list-style-type: none"> • Ensuring that the recycling of one-way polypropylene mail bags is undertaken in an environmentally responsible manner • Purchasing 54 hybrid vehicles as part of our vehicle procurement • Ensuring our Australian fuel supplier was managing and reducing the environmental risks associated with fuel production and supply • A replacement of all current sedans at the end of their operational life at Australia Post with new vehicles fit to purpose (6 cylinder to 4 cylinder where appropriate) and / or hybrid technology. • Commenced trialling and using non-motorised and motor-assisted walk buggies. The walk buggies will ultimately replace the motorcycles used on inner-city delivery rounds. • Continued to renew our fleet with improved engine technology with 37 per cent of our heavy vehicles now being either Euro 4 or Euro 5 compliant. <p>Building on these achievements, the focus was to expand the sustainability criteria in to evaluations for the procurement of all goods and services. A review of our sustainability sourcing decision-making tools was undertaken and enhancements were made to the supplier code of conduct, and the supplier selection criteria.</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
12. Expand current product recovery programs to include other key waste types, enabling consumers to utilise Australia Post's mail network as a return route.	Investigate opportunities for consumers to recycle key end-of-life products through Australia Post's mail network.	General Covenant activity	Year 4	<p>Ongoing</p> <p>Australia Post continues to support a range of community recycling initiatives which utilise our extensive retail network. These include mobile phone recycling by providing free MobileMuster recycling satchels through all our retail outlets and cartridge recycling through the Cartridges 4 Planet Ark program. In the 2009–10 financial year, we helped to recycle over 81,000 mobile phones through our retail outlets and over 520,000 cartridges. Opportunities continue to be evaluated to expand on the product recovery programs but as at 30 June 2010 there have been no other viable opportunities.</p>
	Implement opportunities, where feasible with the aim of doubling current levels of recovery.		Year 5	
Product stewardship area: Education				
13. Educate staff in key environmental issues such as NPC related activities, waste and recycling and resource use.	Produce and distribute sustainability publications to all Australia Post staff and contractors.	General Covenant activity	Years 4 and 5	<p>Ongoing</p> <p>During 2009–10 Australia Post implemented the following initiatives to educate staff on environmental issues:</p> <ul style="list-style-type: none"> • The distribution of a biannual Green Packaging Newsletter in January 2010, as detailed in Action 10 • The online environmental data tool has been expanded to include the fuel consumed by the fleet assigned to each facility, as well as their energy, water, waste and carbon impacts • "Moving Home" brochure includes practical tips to help people reduce their environmental impact at each stage of the moving process, with a focus on their new home. This tool is available electronically to redirection applicants or on Australia Post's website • A staff competition was undertaken to encourage employee involvement and thinking about how we can all make a difference. Over 460 entries containing environmental suggestions were received • A poster campaign was conducted with a series of eye-catching posters containing clear and concise environmental messages sent to Australia Post facilities. <p>The Australia Post staff publication <i>Post Journal</i> was used to communicate various environmental awareness initiatives including recycling e-waste, phasing out plastic bags, and a range of community</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				environmental campaigns eg National Recycling Week, MobileMuster, Cartridges 4 Planet Ark, Green PC and Earth Hour.
14. Use website to provide detailed reporting on Australia Post environmental performance, including NPC reports.	Australia Post website modified to provide environmental reports.	General Covenant activity	Years 4 and 5	<p>Ongoing</p> <p>The Australia Post intranet site is constantly being reviewed and updated with current information and promotions of the environmental initiatives and programs we are involved in.</p> <p>The Australia Post internet site was re-launched in October 2009 and included a Corporate Responsibility section to provide updated information, and simpler navigation and access to publications and reports, such as 2008–09 NPC Annual Report.</p> <p>The internet site contains a dedicated Environment section with information on a range of policies and guidelines including the environmental management systems, environmental programs, performance, publications and our response to climate change.</p>
Product stewardship area: Labelling				
15. Ensure that environmental labelling on products is consistent with the ECoPP (Consumer Information), and where necessary meet the requirements of AS/NZS 14021 – Self declared environmental claims.	Increase in compliant labelling, in line with recommendations of assessment.	KPI 3	Years 4 and 5	<p>Ongoing</p> <p>A redesign of the imagery used on Australia Post branded products was conducted in 2009–10. The review provided the opportunity to update all labelling to comply with AS / NZS 14021 – self declared environmental claims.</p> <p>The potential to introduce a carbon label has continued to be investigated in 2009–10.</p>
Product stewardship area: Wholesaling and Retailing				
16. Eliminate unnecessary in-store packaging (eg shelf packs) where feasible.	Case studies of in-store packaging assessments and reductions.	KPI 3	Years 4 and 5	<p>In progress</p> <p>Some opportunities to reduce in-store and distribution packaging were identified and are currently being assessed by the relevant business units. These include reducing the packaging of character gift boxes and bags by replacing plastic packaging with a strap and also reducing shrink wrapping on 700ml packages of bubble wrap.</p>
17. Identify plastic bag reduction solutions or alternatives to reduce Australia Post’s plastic bag usage.	Strategies identified and recommendations adopted by 31 December 2009. Commit to	KPI 3	Year 5	<p>In progress</p> <p>The phase out of plastic bags was completed and two sizes of reusable bags are now available in retail outlets.</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
	moving away from free provision of bags in alignment with other major retailers.			<p>A communications campaign was conducted to inform customers of the phasing out of the plastic bags which included:</p> <ul style="list-style-type: none"> • A public notice displayed in post offices advising that plastic bags are no longer available • An item on the Australia Post website • A media release distributed in July 2009
Product stewardship area: Recycling and Reprocessing				
18. Implement a company wide waste management program, in collaboration with waste and recycling service providers, to provide adequate and appropriate waste and recycling facilities at all Australia Post sites.	<p>Proportion of sites with recycling collection services increases.</p> <p>Proportion of sites with cardboard recycling increases to 50 per cent.</p>	KPIs 16 and 21 (Goals 2 and 4)	Years 4 and 5	<p>Ongoing</p> <p>The number of sites with cardboard and paper recycling collections has increased from 2008–09. A comparison is provided in response to KPI 16.</p> <p>In 2009 staff moved into a new headquarters building which incorporated many energy and waste saving features.</p> <p>In the new headquarters building, energy is expected to be reduced (by more than 30 per cent per square metre) and water consumption reduced compared to previous usage.</p> <p>The range of waste reduction initiatives include general waste bins at desks being replaced by individual paper recycling bins and large general and recycling bins being located at central points on each floor to encourage better waste recycling. Contracts are currently in place for the recycling of cartridges in all national offices through OfficeMax.</p> <p>The building’s design makes maximum use of natural light with workstations located nearest windows and light sensors will turn lights off when natural lighting levels are high. Energy efficient lighting has been installed throughout.</p> <p>In September 2009 a number of measures were put in place to increase recycling and help reduce the amount of waste that goes to landfill. A five per cent reduction target for waste going to landfill was established. Individual facilities also introduced their own measures – for example the Adelaide Mail Centre has reduced the number of general waste bins and introduced more recycling bins, which has resulted in a decrease in the amount of waste going to landfill.</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				<p>As part of Australia Post’s contracted facility services group’s Waste Management Plan, waste assessments were carried out at three sites in Victoria. As a result around ten waste management / reduction initiatives were identified to be evaluated for feasibility and possible implementation in the upcoming year.</p> <p>A behaviour change program focussed around waste is also being investigated as part the waste reduction strategy.</p> <p>Communications, sent to managers of facilities, encourages a number of practices to assist staff to reduce waste at their facilities. These include:</p> <ul style="list-style-type: none"> • Ensuring employees have appropriate recycling bins to dispose of waste paper, cardboard etc • Checking bins to ensure they are full or near full when emptied. If not, adjust the frequency of collections to minimise unnecessary services • Ensuring toxic or hazardous waste materials are not disposed of through the general waste stream • Only printing when necessary and always use the print preview function rather than printing to view your document • Proof reading documents on screen as much as possible • Using both sides of the paper when printing (duplex setting) • Reusing waste paper for note paper • Resizing page layouts, font sizes and line spacing to maximise the words on each page used in computer printouts • Reusing unwanted stationery items, or returning them to the storage cupboard, eg manila folders, desk trays, staplers • Recycling toner and ink cartridges.
19. Increase the diversion of waste from landfill from sites with Australia Post managed waste facilities.	Achieve a waste diversion from landfill target of 50 per cent from sites with Australia Post managed waste facilities.	KPI 21 (Goal 4)	Year 5	<p>Ongoing</p> <p>We increased the proportion of waste diverted from landfill to recycling from 28 per cent in 2008–09 to 34 per cent in 2009–10.</p> <p>Waste reduction plan – as mentioned in the action 18, above, looking at</p>

Actions (by category of product stewardship)	Performance measure	KPI and performance goal	Year	Progress
				a range of programs / initiatives to achieve target.
General product stewardship actions:				
20. Report annually against this Action Plan.	Annual Reports against this Action Plan submitted by October of each year.	KPI 28 (Goal 5)	Years 4 and 5	Complete Complete for 2009–10 through the submission of this Annual Report.
21. Demonstrate improvement against Australia Post’s KPI targets and ongoing achievement of the Actions described in this Action Plan.	Action Plan “Actions” and KPI targets achieved	KPI 29 (Goal 5)	Years 4 and 5	Complete This action has been addressed by this annual report against the Australia Post NPC Action Plan.
22. Actively engage in the development of policy to manage the environmental impacts of packaging beyond 2010.	Respond to opportunities for signatories to contribute to policy development, for example, attend forums and respond to surveys.	General Covenant activity	Year 5	By participating in the NPC Australia Post is demonstrating its commitment to managing the impacts of its packaging. We will continue to work with the new Australian Packaging Covenant framework and engage, where possible, in the development of policy.

5. Company datasets (KPI reporting)

The Key Performance Indicators (KPIs) that Australia Post is required to report on to the NPC Council are presented in this section. The KPIs are identified and a description is provided on how the KPI data is gathered, and what records are maintained to track performance against commitments. The NPC KPIs relevant to Australia Post (as a brand owner) are:

KPI	Description
KPI 1	Total weight of consumer packaging (domestic and imported) sold per annum into the Australian market and the total weight of products packaged.
KPI 3	Improvements in design, manufacture, marketing and distribution to minimise the environmental impacts of packaging.
KPI 4	Changes to protection, safety, hygiene, shelf-life or supply chain considerations affecting amount and type of packaging used.
KPI 6	Total weight, by type, of “non-recyclable” packaging sold per annum into the Australian market.
KPI 16	Percentage of signatories providing recycling collection facilities for post-consumer packaging generated on-site.
KPI 21	Estimated tonnage of consumer packaging recycled and sent to landfill respectively, from on site collection facilities.
KPI 22	Number of signatories who have formally adopted the ECoPP and developed systems for its implementation.
KPI 26	Implementation of Buy Recycled purchasing policy or practices.
KPI 27	Establishment of baseline performance data.
KPI 28	Annual reporting against Action Plan.
KPI 29	Demonstrated improvement and achievements against individual targets and milestones.

Data provided in this annual report relating to waste to landfill and recycling is for Australia Post owned and leased facilities only. KPI data is supplied for the 2009–10 financial year, with the exception of data for KPIs 16 and 21 which is for the calendar year 2009.

5.1 KPI 1 – Total weight of consumer packaging (domestic and imported) sold per annum into the Australian market and the total weight of products packaged.

KPI 1 is split into three parts:

- KPI 1A – packaging by material type by source (local or imported) per annum (tonnes)
- KPI 1B – packaged product sold per annum (tonnes)
- KPI 1C – ratio of product to packaging (by weight).

5.1.1 Methodology

KPI 1 data is generated by multiplying annual unit sales of products by packaging weights (by material) and packaging product weights (by material). Unit sales data is produced by Australia Post’s current computerised sales tracking system. Product and

packaging weights and material types have been provided by product managers using supplier information. The accuracy of this data was confirmed by weighing the products and packaging first hand.

As explained in section 3.3, Australia Post postal packaging products have been considered as packaging for the calculation of KPIs 1A and 1B. However, for calculating KPI 1C, the product-to-packaging ratio, postal packaging products are classified as packaging. This is consistent with the intention of the ratio to measure packaging efficiency.

The KPI 1 data covers the majority of Australia Post brand owned products, as outlined in Appendix A.

5.1.2 Record keeping

Information and records for this KPI are maintained by the Australia Post appointed Covenant Officer within the Packaging Environmental Database. This is a secure database used by the Environment Unit for storing, managing and reporting on KPI 1, 3 and 6 for the NPC Annual Report.

5.1.3 Results

Table 1: KPI 1A – packaging by material type by source (local or imported) per annum (tonnes) 2009–10 financial year

Material type	Packaging per annum (tonnes)		Total packaging per annum (tonnes)
	Local	Imported	
Paper	4514.1	557.28	5,071.39
Cardboard - standard (inc liquid paper)	2,016.15	254.84	2,270.99
Cardboard - waxed	0.09	0	0.09
Cardboard - high wet strength	0	0	0
Composites	0	2.67	2.67
Plastics - type 1 (PET)	0	0	0
Plastics - type 2 (HDPE)	0	0	0
Plastics - type 3 (PVC)	0	1.02	1.02
Plastics - type 4 (LDPE)	281.03	350.59	631.61
Plastics - type 5 (PP)	22.02	5.66	27.68
Plastics - type 6 (PS)	0	0.23	0.23
Plastics - type 7 (Other)	0	0.21	0.21
Glass	0	0	0
Aluminium	0	0	0
Steel	0	0	0
Other	0	0.03	0.03
TOTAL	6,833.39	1,172.52	8,005.92

The total quantity of packaging produced has increased slightly from 2008–09 to 2009–10. There have been some changes in material use as summarised below:

- an increase in the total amount of paper packaging produced by 456.88 tonnes, obtained from local sources
- a decrease in the amount of cardboard packing produced by 59.99 tonnes
- a decrease in the amount of LDPE (plastic 4) produced by 49.17 tonnes
- a high percentage increase in the amount of composite material produced. This is as a result of the introduction of the A4 economy copy paper.

Table 2: KPI 1B – packaged product sold per annum (tonnes) 2009–10 financial year, and KPI 1C – ratio of product to packaging (by weight) 2009–10 financial year

Item	Weight (tonnes)
Products	1,420.96
Postal packaging products	7,558.50
KPI 1B – packaged product sold per annum	8,979.46
Total packaging	447.42
KPI 1C – ratio of product to packaging (by weight)	20.1:1

Australia Post’s product to packaging ratio has decreased from 20.4:1kg during 2008–09 to 20.1:1kg in 2009–10. This slight decrease is due to the introduction of our new products, and general improvements to date.

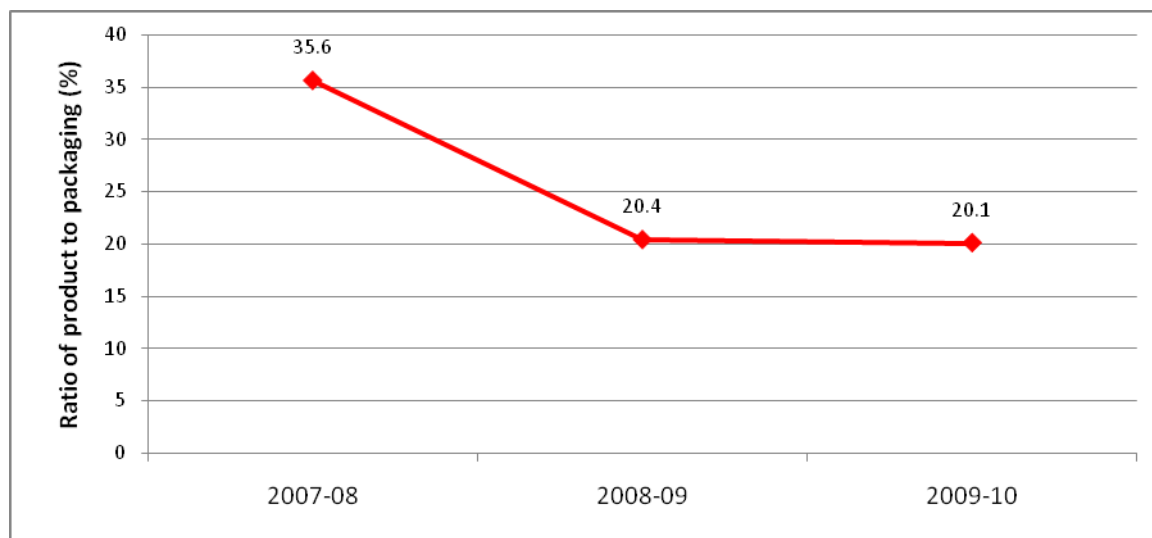


Figure 1: Ratio of product to packaging (by weight) from 2007–08 to 2009–2010

5.2 KPI 3 – Improvements in design, manufacture, marketing and distribution to minimise the environmental impacts of packaging.

5.2.1 Methodology

See KPI 1 methodology and information sources.

5.2.2 Record Keeping

Information and records for this KPI are maintained by the Australia Post appointed Covenant Officer within the Packaging Environmental Database. See KPI 1 for more information.

5.2.3 Results

Table 3: Percentage recycled content by material type 2009–10 financial year

Material	Total packaging (tonnes)	Recycled content (tonnes)	Percentage of recycled content
Paper	5,071.39	2,236.39	44.10%
Cardboard - standard (inc liquid paper board)	2,270.99	1,124.44	49.51%
Cardboard - waxed	0.09	0.09	100.00%
Cardboard - high wet strength	0	0	0.00%
Composites	2.67	0	0.00%
Plastics - type 1 (PET)	0	0	0.00%
Plastics - type 2 (HDPE)	0	0	0.00%
Plastics - type 3 (PVC)	1.02	0	0.00%
Plastics - type 4 (LDPE)	631.61	134.65	21.32%
Plastics - type 5 (PP)	27.68	13.83	49.98%
Plastics - type 6 (PS)	0.23	0	0.00%
Plastics - type 7 (Other)	0.21	0	0.00%
Glass	0	0	0.00%
Aluminium	0	0	0.00%
Steel	0	0	0.00%
Other	0.03	0	0.00%
Totals	8,005.92	3,509.40	43.84%

During 2009–10 Australia Post undertook several activities to minimise the environmental impacts of its packaging including:

- By using the Australia Post packaging design guidelines product managers developed two new products – A4 economy copy paper made in accordance with ISO14001 and single use tape of which the packaging is 100 per cent recycled content and with recyclable cardboard. An environmentally friendly product range was also trialled at selected locations in Victoria
- Australia Post’s commitment to phasing out plastic bags was completed with all bags now removed from our retail outlets. The outlets now offer reusable bags in two different sizes
- A review of the Australia Post Postpak packaging range was undertaken in 2009–10 and a rebranded range was launched in July 2010. The majority of the products contain recycled materials that are also recyclable
- A Green Packaging newsletter on trends and developments was circulated to all Australia Post product managers in January 2010. The newsletter contained information about principles of sustainable packaging from the SPA, emerging trends in blister and clamshell packs, carbon labelling and sustainable paper packaging. A second newsletter was distributed in August 2010

- Some opportunities to reduce in-store packaging and distribution packaging were observed and are currently being assessed by the relevant business units
- A redesign of the imagery used on Australia Post branded products was conducted in 2009–10. The review provided the opportunity to update all labelling to comply with AS/NZS 14021 – self declared environmental claims.

Table 4: Change in percentage recycled content over four reporting periods

Australia Post branded products	2006–07	2007–08	2008–09	2009–10
Percentage of materials used that are recycled input materials	28%	42%	41%	44%

Australia Post has undertaken many initiatives to continually increase the recycled content of our products, and thereby reduce their environmental impacts, as shown in the table above.

Over the past three years a range of publications have been produced to assist customers in reducing the environmental impacts of mail. The publications included a customer information leaflet titled *Letters and the Environment*, an *Environmental Considerations for Mail Production* fact sheet and a *Going Green* booklet containing tips for community groups and businesses. The publications were part of a wider program which was launched in 2008 to support businesses and the community in reducing waste and encouraging the use of recycled materials in the mail production process. Other initiatives included:

- Reduced the amount of packaging used in the Australia Post exclusive range of Christmas greeting cards by removing the cardboard packaging
- Currently trialling mailing boxes made from up to 66 per cent recycled board. From January 2010 brown recycled board will be used for the mailing boxes
- Reviewed the pallet configurations and transport use, resulting in reducing pallet spaces by approximately 786 per year
- Introduced a smaller, stronger “bubble” in some bubble wrap products, which has up to 50 per cent recycled content
- The new bubble has reduced the size, hence the increase of rolls in each distribution carton from 12 to 16. This has created an annual reduction of 7,500 cartons and 191 pallets
- Shrink film was reduced from 15 μ m to 11 μ m, saving approximately 600kg of material per year. Satchel liners are now packed in 11 μ m shrink film as opposed to two poly bags of 40 μ m, resulting in a saving of 34,000 bags
- Trialling the use of a brown Kraft outer padded bag with e-bubble inside.

Specific LCAs were undertaken to provide a detailed understanding of the environmental impacts associated with a number of key products and services. In 2009–10, the following LCAs were completed;

- Express Post
- eLetter
- letter delivery products
- International and domestic parcels
- Postbillpay

The LCAs presented a full carbon impact assessment of these products and services and identified the key emission sources. The carbon impacts of each of these products and services have been considered and will form the basis for determining opportunities to reduce their associated greenhouse gas emissions.

The eLetter solutions LCA highlighted opportunities to streamline the production of eLetters and improve energy efficiency of the production equipment. Several of the LCAs pointed to opportunities to reduce transport impacts by increasing utilisation of Australia Post vehicles and reducing greenhouse gas emissions from contractor vehicles, taking Express Post parcels off air transport on Saturdays and Sundays and sending Express Post letters out with the normal mail run where mail is delivered before 11am.

Australia Post is also currently undertaking a process to update any LCAs with outdated data, to maintain accuracy and re-assess opportunities for improvement.

Several initiatives to optimise the use of distribution packaging are undertaken at two major Australia Post distribution centres in NSW and VIC. These include the use of recycled cartons to pack orders for distribution to retail outlets and using original packaging or recycled cartons wherever possible at the Victorian centre. At the NSW centre a trial was conducted to use obsolete or surplus cartons from other businesses for packaging, however there were issues due to limited carton sizes available and the time involved in sourcing and checking suitability.

5.3 KPI 4 – Changes to protection, safety, hygiene, shelf-life or supply chain considerations affecting amount and type of packaging used.

5.3.1 Results

Refer to detailed information provided above in KPI3.

An information kit for procurement staff and suppliers was distributed which included supplier selection criteria and The Australia Post Code of Practice.

The objective of the Code of Practice document is to:

- Assist both product managers and suppliers to understand the requirements of the ECoPP
- Assist product managers with communicating ECoPP requirements to suppliers to ensure they comply.

A checklist was provided for both product managers and suppliers to easily determine whether specifications comply with the ECoPP and Guidelines.

5.4 KPI 6 – Total weight, by material type, of “non-recyclable” packaging sold per annum in to the Australian market. Description

Non-recyclable is defined as packaging products that cannot be reasonably recovered in Australia through existing collection and reprocessing systems.

KPI 6 is split into two parts:

- KPI 6A – non-recyclable packaging sold by material type (tonnes)
- KPI 6B – total non-recyclable packaging sold as a proportion of total packaging sold (per cent)

5.4.1 Methodology

See KPI 1 methodology and information sources.

5.4.2 Record keeping

Information and records for this KPI are maintained by the Australia Post appointed Covenant Officer within the Packaging Environmental Database. See KPI 1 for more information.

5.4.3 Results

Table 5: KPI 6A and 6B results 2009–10 financial year

Material	Packaging (tonnes)
Non-recyclable paper	0
Non-recyclable cardboard	0
Plastic 4 – LDPE/LLDPE	615.45
Plastic 5 – PP	27.43
Plastic 6 – PS/EPS	0.23
Plastic 7 – Other	0.21
Composites	2.67
KPI 6A – non-recyclable packaging sold by material type	645.99
Total packaging	8,005.92
KPI 6B – total non-recyclable packaging sold as a proportion of total packaging sold	8.1 %

Australia Post's amount of non-recycling packaging sold as a proportion of total packaging sold reduced from 15.7 per cent to 8.1 per cent over the five years of the action plan. Conversely, in 2009–10, 91.9 per cent of Australia Post's packaging was recyclable through current kerbside recycling systems. This is a slight increase in recyclability from 90.7 per cent in 2008–09.

In May 2010, a trial commenced to place paper recycling bins in selected Post Office Box (POB) lobbies to encourage customers to recycle used and unwanted mail from their boxes. By placing the boxes conveniently in the lobbies this initiative aims at increasing recycling of unwanted mail with the added benefit that the lobbies are clean and free of clutter. The results of the trial will determine whether the initiative will be rolled out across Australia.

5.5 KPI 16 – Percentage of signatories providing recycling collection facilities for post-consumer packaging generated on-site.

KPI 16 is split into two parts:

- KPI 16A – whether on-site recycling facilities are provided or not
- KPI 16B – number and types of recycling facilities provided.

5.5.1 Methodology

KPI 16 data is generated by Australia Post's waste and recycling service providers.

5.5.2 Record keeping

Information and records for this KPI are maintained by the Australia Post appointed Covenant Officer within the Australia Post Environmental Management System database.

5.5.3 Results

Data for KPI 16 is presented in Table 5 number and type of Australia Post sites with dedicated recycling collections.

Table 6: KPI 16 results - number of sites with dedicated recycling collections

Facility type	Site number	No. of sites with dedicated recycling collections		
		Cardboard	Paper	Co-mingled
Retail outlets: Post managed waste facilities	223	130	129	1
Retail outlets: externally managed waste facilities	477	102	173	0
Delivery, logistics, mail processing and administration sites	470	212	331	22
Total sites	1,170	444	633	23
Total sites		37.9%	54.1%	2.0%

A significant number of Australia Post retail outlets are based in commercial shopping centres where waste management is managed externally from Australia Post. Many of these stores will have access to recycling collection services, particularly cardboard, provided by shopping centre management. Where services are externally managed, Australia Post generally has limited opportunity to introduce new recycling collections.

As presented in Figure 1, the number of sites with recycling collections has increased since 2006, particularly for paper and cardboard recycling collections.

Whilst the number of sites with cardboard recycling collections has increased, it is acknowledged that there is substantial potential to increase levels further.

The number of sites with cardboard and paper recycling collections has increased from 2008–09.

In 2009 staff moved into a new headquarters building which incorporated many energy and waste saving features.

In the new headquarters building energy is expected to be reduced (by more than 30 per cent per square metre) and water consumption reduced compared to previous usage.

The range of waste reduction initiatives include general waste bins at desks being replaced by individual paper recycling bins and large general and recycling bins being located at central points on each floor to encourage better waste recycling. Contracts are currently in place for the recycling of cartridges in all national offices through OfficeMax.

The building's design makes maximum use of natural light with workstations located nearest windows and light sensors will turn lights off when natural lighting levels are high. Energy efficient lighting has been installed throughout.

In September 2009 a number of measures were put in place to increase recycling and help reduce the amount of waste that goes to landfill. A five per cent reduction target for waste going to landfill was established. Individual facilities also introduced their own measures – for example the Adelaide Mail Centre has reduced the number of general waste bins and introduced more recycling bins, which has resulted in a decrease in the amount of waste going to landfill.

As part of Australia Post's contracted facility services group's Waste Management Plan, waste assessments were carried out at three sites in Victoria. As a result around ten waste management / reduction initiatives were identified to be evaluated for feasibility and possible implementation in the upcoming year.

A behaviour change program focussed around waste is also being investigated as part the waste reduction strategy.

5.6 KPI 21 – Estimated tonnage of consumer packaging recycled and sent to landfill respectively, from on-site collection facilities.

5.6.1 Methodology

KPI 21 data is based on waste to landfill and recycling data provided by Australia Post's national waste and recycling service provider.

5.6.2 Record keeping

Information and records for this KPI are maintained by the Australia Post appointed Covenant Officer within the Australia Post Environmental Management System database.

5.6.3 Results

Australia Post data for KPI 21 is presented in Table 6 below.

5.6.4 KPI 21 data

Table 7: Packaging sent for recycling and to landfill for 2010

Material	Quantity (tonnes)	Per cent of total waste
Packaging sent for recycling	6,945	34%
Packaging sent to landfill	11,592	56%
Non packaging sent for recycling	772	4%
Non packaging sent to landfill	1,288	6%
Total volume of waste and recycling	18,537	100%

The total tonnage of waste generated (waste and recycling) decreased from 25,146 tonnes in 2008–09 to 20,597 tonnes in 2009–10. Packaging sent for recycling as a proportion of waste generated increased from 28 per cent in 2008–09 to 34 per cent in 2009–10. During 2009–10 the amount of packaging sent to landfill decreased significantly from 2008–09 levels.

5.7 KPI 22 – Number of signatories who have formally adopted the ECoPP and developed systems for its implementation.

Australia Post packaging design guidelines, incorporating the requirements of the ECoPP, have been adopted throughout Australia Post during 2009–10. During 2009–10 two new products were designed with consideration to the PDG.

The products are:

A4 Economy Copy Paper

- Made in accord with ISO:14001 – Environmental Management Systems standards
- PEFC – promoting sustainable forestry management
- Acid free and permanent paper AD NZ 9706.

Single use tape

- Packaging is 100 per cent recycled content, recyclable cardboard.

5.8 KPI 26 – Implementation of buy recycled purchasing policy or practices.

5.8.1 Results

To continue the progress Australia Post is making on the corporate responsibility strategy goal to “integrate sustainable sourcing across our supply chain” a supplier code of conduct has been developed. The supplier code of conduct is now a mandatory inclusion of all new contracts, and existing contracted suppliers have been updated to comply with the code of conduct. As at 30 June 2010 approximately 70 per cent of contracted suppliers were covered by the code of conduct.

Australia Post is also ensuring that sustainability requirements are integrated in sourcing by developing a sustainability matrix and guide for procurement staff to carry out supplier and product evaluation. For the higher impact areas, such as goods, equipment, fleet, travel and distribution, the weighting of the sustainability requirements can range up to 20 per cent. The integration of sustainable sourcing resulted in several major contracts, including;

- Ensuring that the recycling of one-way polypropylene mail bags is undertaken in an environmentally responsible manner
- Purchasing 54 hybrid vehicles as part of our vehicle procurement
- Ensuring our Australian fuel supplier was managing and reducing the environmental risks associated with fuel production and supply
- A replacement of all current sedans at the end of their operational life at Australia Post with new vehicles fit to purpose (6 cylinder to 4 cylinder where appropriate) and / or hybrid technology
- Commenced trialling and using non-motorised and motor-assisted walk buggies. The walk buggies will ultimately replace the motorcycles used on inner-city delivery rounds
- Continued to renew our fleet with improved engine technology with 37 per cent of our heavy vehicles now being either Euro 4 or Euro 5 compliant.

Building on these achievements, the focus during the year was to expand sustainability criteria in to evaluations for the procurement of all goods and services. A review of sustainability sourcing decision-making tools, and enhancements were made to the supplier code of conduct, and the supplier selection criteria.

5.9 KPI 27 – Establishment of baseline performance data.

5.9.1 Results

Baseline KPI data was provided in the year one (2005–06) National Packaging Covenant Annual Report.

5.10 KPI 28 – Annual reporting against Action Plan.

5.10.1 Results

This KPI has been addressed through this report against the Australia Post NPC Action Plan.

5.11 KPI 29 – Demonstrated improvement and achievements against individual targets and milestones.

5.11.1 Results

This KPI has been addressed through this report against the Australia Post NPC Action Plan.

6. Appendix A

6.1 Australia Post 'brand-owned' products

Table 8: Australia Post 'brand-owned' product captured within data reporting

A4 Copy Paper White 80 gsm	Manilla Folders (Buff)
A4 Economy copy paper	Manilla Folders (Coloured)
Ball point pen - Medium Assorted	Mini Optical Mouse
Ball point pen - Medium Blue	Mini Wireless Optical Mouse
Bubble Wrap	Office Pack (fold back clips and push pin)
CD Mailer	Optical Mouse
CD Wallet	Packaging Tape - Brown
CD-R Recordable Discs	Packaging Tape - Clear
CD-R Recordable Discs - Spindle	Packaging Tape Dispenser Low Noise
Contract satchels	Padded Bags
Desktop calculator	Parcel Post Satchels
Diskette and Photo Mailer	Peel 'n' Seal Envelopes
DVD Recordable Discs -R	Plastic carry bag
DVD Recordable Discs -R - Spindle	Pocket Calculator
DVD Recordable Discs +R	Postage Prepaid Envelopes
DVD Recordable Discs +R - Spindle	Registered Post Envelopes Within Australia
Expandable Tough Bags	Registered Post prepaid labels box of 50
Express Post Envelopes	Satchel Liners
Express Post Platinum Satchels	Single use tap
Express Post Satchels	Stamps Booklet of 10
Facsimile Rolls	Stamps Roll of 100
Gel Wrist Rest Mouse Pad	Stamp booklet of 20
Invoice Enclosed Envelope	Stamp booklet of 200
Large contract satchels	Suspension Files
Mailing boxes	Tough Bags
Mailing Tubes	TOUGHpaks
	WINEpaks

7. Appendix B

7.1 NPC status of Australia Post suppliers

Action 16 of Australia Post's Action Plan requires that Post "Monitor the number of packaging suppliers who are signatories to (the Covenant)". Of the 19 significant suppliers of Australia Post, six are currently signatories to the NPC, nine are currently non-signatories to the NPC and four companies are withdrawn or non-compliant. The suppliers and their status are listed below.

Table B-1 Major packaging suppliers to Australia Post

Supplier	NPC status 2007*	NPC status 2008	NPC status 2009	NPC status 2010
ACCO Australia Pty Ltd	signatory	signatory	signatory	signatory
Bic	-	non-signatory	non-signatory	non-signatory
Camerons Envelopes	withdrawn, non-compliant	withdrawn, non-compliant	withdrawn, non-compliant	withdrawn
Edwards Dunlop Office Products <i>(Now called "Consolidated Paper Industries Pty Ltd T/A ED Office Products")</i>	-	-	signatory	signatory
Geon Printing	-	-	non-signatory	non-signatory
Imation	-	non-signatory	non-signatory	non-signatory
Lakeside Packaging	non-signatory	non-signatory	non-signatory	non-signatory
Media Technology	-	-	non-signatory	non-signatory
PaperlinX	-	non-signatory	non-signatory	non-signatory
Pelikan Artline Pty Ltd	-	signatory	signatory	signatory
Polycell International P/L	-	signatory	signatory	signatory
Sealed Air Australia	signatory	signatory	signatory	Yet to sign for 09–10
Sonoco Australia Pty Ltd	signatory	signatory	signatory	signatory
UR1 International	withdrawn, non-compliant	withdrawn, non-compliant	withdrawn, non-compliant	withdrawn
Vicpac Industries	non-signatory	non-signatory	non-signatory	non-signatory
Vivendi	-	non-signatory	non-signatory	non-signatory
Visy Industries	signatory	signatory	signatory	signatory
Wayne Richardson Sales	withdrawn, non-compliant	withdrawn, non-compliant	withdrawn, non-compliant	withdrawn
Wigg and Son	-	non-signatory	non-signatory	non-signatory

* '-' indicates that the company was not a major supplier to Australia Post at the time of the completion of the 2006/07 or 2007/08 annual reports.