

GRI G3.1 content index

G3.	1 Standard disclosures	Page(s)	Report section(s)	Coverage
1.	Strategy and analysis			
1.1	Statement from Managing Director and Group CEO	4 5	Chairman's message Managing Director and Group CEO's message	Full
1.2	Key impacts, risks and opportunities	4 5 6-11	Chairman's message Managing Director and Group CEO's message Executive summary	Full
2.	Organisational profile			
2.1	Name of organisation	Cover	Cover	Full
2.2	Primary brands, products and services	14-15 22-31	About Australia Post Postal Services and Parcel Services	Full
2.3	Operational structure	14-15	About Australia Post	Full
2.4	Organisation headquarters	Inside back cover	Contact details	Full
2.5	Countries where the organisation operates	14-15	About Australia Post	Full
2.6	Nature of organisational ownership and legal form	14-15	About Australia Post	Full
2.7	Markets served by organisation	14-15	About Australia Post	Full
2.8	Scale of the organisation	12-13 14-15	Financial report About Australia Post	Full
2.9	Significant changes to the organisation during the reporting period	4 5	Chairman's message Managing Director and Group CEO's message	Full
2.10	Awards received in the reporting period	Inside back cover	Awards	Full
3.	Report parameters			
	Report profile			
3.1	Reporting period	144	About this report	Full
3.2	Date of most recent previous report	144	About this report	Full
3.3	Reporting cycle	144	About this report	Full
3.4	Contact point	Inside back cover	Contact details	Full
	Report scope and boundary			
3.5	Process for defining report content	144 18-19	About this report Stakeholder engagement	Full
3.6	Boundary of the report	144	About this report	Full
3.7	Limitations on the scope or boundary of the report	144	About this report	Full
3.8	Basis for reporting on joint ventures, subsidiaries, leased facilities, outsourced operations, and other entities	144	About this report	Full
3.9	Data measurement techniques and the basis of calculations	144	About this report	Full
3.10	Explanation of the effect of any re-statements of information provided in earlier reports	nα	nα	nα
3.13	1 Significant changes from previous reporting periods in the scope, boundary, or measurement methods applied in the report	nα	nα	na
	GRI content index			
3.12	2 Table identifying the location of the Standard Disclosures in the report	42	GRI G3.1 content index Detailed GRI G3.1 content index online (auspost.com.au/annualreport2014)	Full
	Assurance			
3.13	3 Policy and current practice with regard to seeking external assurance for the report	43 144	Assurance statement About this report	Full

committees under the highest governance body responsible for specific tasks 4.2 Indicate whether the Chair of the highest governance body is also an executive officer Corporate governance Board and leadership team	Full Full Full
 4.1 Governance structure of the organisation, including committees under the highest governance body responsible for specific tasks 4.2 Indicate whether the Chair of the highest governance body is also an executive officer 4.3 Number and gender of members of the highest governance body that are independent and/or 4.6-17 Board and leadership team Board and leadership team Board and leadership team 	Full
committees under the highest governance body responsible for specific tasks 4.2 Indicate whether the Chair of the highest governance body is also an executive officer 4.3 Number and gender of members of the highest governance body that are independent and/or Corporate governance Board and leadership team Board and leadership team	Full
governance body is also an executive officer 4.3 Number and gender of members of the highest governance body that are independent and/or Board and leadership team	
governance body that are independent and/or	Full
non-executive members	
4.4 Mechanisms for shareholders and employees to 18–19 Stakeholder engagement provide recommendations or direction to the highest governance body	Full
4.5 Linkage between compensation for senior 44–52 Corporate governance executives and the organisation's performance	Full
4.6 Processes in place for the highest governance body 44–52 Corporate governance to ensure conflicts of interest are avoided	Full
4.7 Process for determining the composition, 44–52 Corporate governance qualifications, and expertise of the members of the highest governance body and its committees, including any consideration of gender and other indicators of diversity	Full
4.8 Internally developed statements of mission or values, codes of conduct, and principles relevant to economic, environmental, and social performance and the status of their implementation	Full
4.9 Procedures of the highest governance body for overseeing the organisation's identification and management of economic, environmental, and social performance	Full
body's own performance, particularly with respect to economic, environmental, and social performance	Full
Commitments to external initiatives	
4.11 Explanation of whether and how the precautionary 50 Corporate governance approach or principle is addressed by the organisation	Full
4.12 Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or endorses	Full
4.13 Memberships in associations and national/ Inside back cover Memberships international advocacy organisations	Full
Stakeholder engagement	
4.14 List of stakeholder groups engaged by the organisation Stakeholder engagement	Full
4.15 Basis for identification and selection of 18–19 Stakeholder engagement stakeholders with whom to engage	Full
4.16 Approaches to stakeholder engagement, including 18-19 Stakeholder engagement frequency of engagement by type and by stakeholder group	Full
4.17 Key topics and concerns that have been raised through stakeholder engagement, and how the organisation has responded stakeholder engagement activities at auspost.com.au/annualreport2014)	Full
Disclosure on management approach	
Disclosure on management approach 144 About this report – full disclosure on website (auspost.com.au/annualreport2014)	Full

G3.1 Performance indicators	Page(s)	Report section(s)	Coverage
Environmental performance indicators			
EN1 Materials used by weight or volume	41	Driving environmental change	Partial
EN2 Percentage of materials used that are recycled input materials	41	Driving environmental change	Full
EN3 Direct energy consumption by primary energy source	39-40	Driving environmental change – see Environment data online	Full
EN4 Indirect energy consumption by primary source	39-40	Driving environmental change – see Environment data online	Full
EN5 Energy saved due to conservation and efficiency improvements	39-41	Driving environmental change	Full
EN16 Total direct and indirect greenhouse gas emissions by weight	39-41	Driving environmental change	Full
EN18 Initiatives to reduce greenhouse gas emissions and reductions achieved	39-41	Driving environmental change	Full
EN22 Total weight of waste by type and disposal method	41	Driving environmental change	Full
EN23 Total number and volume of significant spills	39	Driving environmental change	Full
EN26 Initiatives to mitigate environmental impacts of products and services, and extent of impact mitigation	41	Driving environmental change	Full
EN27 Percentage of products sold and their packaging materials that are reclaimed by category	41	Driving environmental change	Full
EN28 Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations	39	Driving environmental change	Full
Social performance indicators			
Labor practices and decent work			
LA1 Total workforce by employment type, employment contract, and region, broken down by gender	35	Supporting our people	Full
LA2 Total number and rate of new employee hires and employee turnover by age group, gender, and region	35	Supporting our people	Partial
LA4 Percentage of employees covered by collective bargaining agreements	35	Supporting our people	Full
LA7 Rates of injury, occupational diseases, lost days, and absenteeism, and number of work-related fatalities by region and gender	32-33	Supporting our people	Partial
LA10 Average hours of training per year per employee, by gender, and by employee category	33-34	Supporting our people	Partial
LA13 Composition of governance bodies and breakdown of employees per employee category according to gender, age group, minority group membership, and other indicators of diversity	34–35	Supporting our people	Partial
LA15 Return to work and retention rates after parental leave, by gender	35	Supporting our people	Partial
Human rights			
HR3 Total hours of employee training on policies and procedures concerning aspects of human rights that are relevant to operations, including the percentage of employees trained	35	Supporting our people	Partial
HR4 Total number of incidents of discrimination and corrective actions taken	35	Supporting our people	Full
HR5 Operations and significant suppliers identified in which the right to exercise freedom of association and collective bargaining may be at significant risk, and actions taken to support these rights	35	Supporting our people	Full
Society			
SO1 Percentage of operations with implemented local community engagement, impact assessments, and development programs	18-19 36-38	Stakeholder engagement Making a positive social contribution	Full
SO2 Percentage and total number of business units analysed for risks related to corruption	48, 50	Corporate governance	Partial
\$08 Monetary value of significant fines and total number of non-monetary sanctions for noncompliance with laws and regulations	48	Corporate governance	Full

G3.1 Performance indicators	Page(s)	Report section(s)	Coverage	
Product responsibility				
PR5 Practices related to customer satisfaction, including results of surveys measuring customer satisfaction	20-21	Improving our customer experience	Full	
PR6 Programs for adherence to laws, standards, and voluntary codes related to marketing communications, including advertising, promotion, and sponsorship	48	Corporate governance	Full	
PR7 Total number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion, and sponsorship by type of outcomes	48	Corporate governance	Full	
PR8 Total number of substantiated complaints regarding breaches of customer privacy and losses of customer data	48	Corporate governance	Full	
PR9 Monetary value of significant fines for non-compliance with laws and regulations concerning the provision and use of products and services	48	Corporate governance	Full	
Economic performance indicators				
EC1 Direct economic value generated and distributed, including revenues, operating costs, employee compensation, donations and other community investments, retained earnings, and payments to capital providers and governments	12-13 53-140	Financial report Financial and statutory reports	Full	
EC2 Financial implications and other risks and opportunities for the organisation's activities due to climate change	50	Corporate governance	Partial	
EC3 Coverage of the organisation's defined benefit plan obligations	135	Statutory reporting requirements	Full	
Logistics and Transportation (LT) Sector Supplement indicators (2006)				
LT2 Breakdown of fleet composition	40	Driving environmental change	Full	
LT9 Description of policies and programmes to determine working hours and rest hours, rest facilities, and leave for those driving and operating fleets	32	Supporting our people	Full	
LT12 Number of road fatalities of drivers or third parties per million kilometres driven	33	Supporting our people	Full	
LT14 Description of policies and programmes for public access to mail services	14 123	About Australia Post Community service obligations	Full	

Note: for additional environment data go to auspost.com.au/annualreport2014